



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
January 14<sup>th</sup>, 2019  
**WORKSHOP MEETING MINUTES**

6:41 PM. **Call to Order**  
Workshop Meeting Called to Order by President Richard Bufalini. President Bufalini announced that the meeting is being recorded.

6:42 PM. **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner David Ciccone – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner David Swihart – In Attendance (left at 8:30 PM)  
**Others Present**  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor

6:43 PM. **Citizen Comments on Agenda Items**  
No Citizen Comments on Agenda Items.

6:44 PM. **Business Agenda**

*Commissioner Swihart: Motion to approve the Workshop Meeting Minutes of December 10th, 2018.*

*Commissioner DiPietro Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to approve the list of bills ran between Dec 15-31 2018 General Fund \$12,517.72; Sewer Fund \$4,003.27.*

*Commissioner Ciccone Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

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*Commissioner DiPietro: Motion to approve the list of bills ran between Jan. 1-14 2019:  
General Fund \$33,670.26; Sewer Fund \$56,065.30.  
General Fund Auto Pay Invoices total \$245.39.  
Sewer Fund Auto Payed Invoices total \$1,469.99.*

*Commissioner Bufalini: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to approve the replacement of Mr. John with Approved Toilets.*

*Commissioner Swihart: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Kusnir: Motion to approve 2019 contract with Michael Groves, A G Squared Services LLC as Sewer Enforcement Officer.*

*Commissioner Ciccone: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Dipetro: Motion to approve Community Outreach project utilizing in house labor to build a locked closet in the community room to house sensitive documents. Estimated cost \$1297.29 .*

*Commissioner Swihart: Second the Motion.*

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes

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Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Ciccone Motion to approve moving Bob Steigerwald from alternate Park Board member to permanent Park Board member replacing Mike Zon.*

*Commissioner Kusnir Second the Motion.*

Roll Call Vote:  
Commissioner Swihart Yes  
Commissioner Ciccone Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

*Commissioner Kusnir: Motion to approve the Boy Scouts memorial bench project honoring Staff Sgt. Elchin. Project will be funded by West View VFW.*

*Commissioner Swihart Second the Motion.*

Roll Call Vote:  
Commissioner Swihart Yes  
Commissioner Ciccone Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

6:50 PM. Citizen's Forum  
No citizens were present.

6:50 PM. Items for Discussion  
**Miscellaneous Items for Discussion – Solicitor Michael B Jones**

*Commissioner Kusnir: Motion to approve RESOLUTION 2019-01 A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA GRANTING APPROVAL OF THE CLAIRMONT MANOR PHASE THREE SUBDIVISION OF LOT PARCEL 65-204-0142.000 IN ACCORDANCE WITH HOPEWELL TOWNSHIP SUPERVISOR & LAND DEVELOPMENT ORDINANCE NO. 91-2 AND ZONING ORDINANCES 2004-1.*

*Commissioner Swihart Second the Motion.*

Roll Call Vote:  
Commissioner Swihart Yes  
Commissioner Ciccone Yes

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Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes  
Motion Carried

- Industrial Park covenant regarding a “buffer” between neighboring properties.

7:27 PM.

**New Business**

No New Business to discuss.

7:27 PM

**Executive Session In**

8:53 PM

**Executive Session Out**

President Bufalini announced that the following motions need to be acted upon following Executive Session:

*Commissioner Ciccone Motion to approve Edward “Cookie” Cukrovany wage increase to \$14.50/hr. 5 days prorated vacation based on hours worked with a maximum of 29 hours a week. Wage increase effective 1/1/2019.*

*Commissioner Dipietro: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart Absent  
Commissioner Ciccone Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes

Motion Carried

*Commissioner Bufalini Motion to approve Brad Batchelor as full time Park Maintenance at the hourly rate of \$14.50. Start date February 4<sup>th</sup>, 2019.*

*Commissioner Kusnir: Second the Motion.*

**Roll Call Vote:**

Commissioner Swihart Absent  
Commissioner Ciccone Yes  
Commissioner DiPietro Yes  
Commissioner Kusnir Yes  
Commissioner Bufalini Yes

Motion Carried

8:56 PM.

**Old Business**

- Resignation is accepted for depository guard Benny Giannetti.
- Forester is needed again in the Township to assess current situation and report back to the Township on next steps.

9:01 P.M.

**Adjournment**

*Commissioner Bufalini: Motion to Adjourn.*

*Commissioner DiPietro: Second the Motion.*

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Voice Vote:

All in Favor

Motion Carried

Minutes Recorded By: Nora Janicki 1/14/2019  
Minutes Prepared By: Nora Janicki 1/15/2019