



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**MARCH 8<sup>TH</sup>, 2021**  
**WORKSHOP MEETING MINUTES**

6:34 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:34 P.M. **Roll Call**  
President Richard Bufalini – In Attendance  
Vice President Joe Kusnir – In Attendance  
Commissioner David Ciccone – In Attendance  
Commissioner Nick DiPietro – In Attendance  
Commissioner Tim Force – In Attendance

**Others Present**

Jamie Yurcina, Township Manager, Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor. HRG Inc. Engineers.

6:34 P.M. **Business Agenda**

*Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of February 8<sup>th</sup>, 2021.*

*Commissioner Force: Second the Motion.*

**Roll Call Vote:**

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried

*Commissioner Ciccone: Motion to approve the list of bills dated March 8<sup>th</sup>, 2021, as presented: General Fund \$54,804.55; Sewer Fund \$28,342.18; State Fund \$23,764.82; Sewer Construction Fund \$5,900.00.*

*Commissioner Bufalini: Second the Motion.*

**Roll Call Vote:**

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried.

*Commissioner DiPietro: Motion to approve the February 2021 Financial Reports as presented.*



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*Commissioner Ciccone: Second the Motion.*

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

*Commissioner Force: Motion to approve Camp Seasonal Workers for the 2021 Season: Alyssa Cameron \$9.00/hr; Troy Pajak \$8.50/hr; Riley Lewis \$8.50/hr; Corey Obeldobel \$8.00/hr; and Michelle Provenzo \$14.00/hr.*

*Commissioner Kusnir: Second the Motion.*

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:38 P.M. **Engineer's Report**  
Engineer's Report was Discussed, Submitted, and is on File.

6:38 P.M. **Solicitor's Report**  
Solicitor Mike Jones discussed a tax exoneration request from the School District. A resolution to reflect this request, which totals approximately \$170, will be presented. Another resolution regarding the Hopewell Community Park's Perimeter Trail will be discussed.

7:10 P.M. **Items for Discussion**  
Commissioner DiPietro read a letter from a resident Mike Bechak regarding the historical nature of his farmhouse and asked for consideration in keeping any further water run-off from the road from entering his property. Township Manager, Jamie Yurcina stated that issue was addressed in the past and that he would go back to the property to see what can be done to insure that the problem is solved.



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Manager Yurcina discussed a meeting with Ron Begollia where story boards for the Fallen Veterans Memorial were reviewed. The estimated timeline for completion is fall 2021.

Commissioner Bufalini discussed Mechanical Devices Permit Fees from 2020 be waved due to the pandemic.

7:10 P.M.      **New Business**  
No New Business

7:10 P.M.      **Old Business**  
No Old Business

7:10 P.M.      **Executive Session**  
Mr. Bufalini announced that an executive session was needed to discuss personnel and the police contract.

8:00 P.M.      **Executive Session Out**  
President Bufalini announced the following motions needs to be acted upon following Executive Session:

8:00 P.M.      *Commissioner Ciccone:*      *Motion to approve Resolution 2021-03. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HOPEWELL TOWNSHIP, THE COUNTY OF BEAVER, PENNSYLVANIA, APPROVING THE EXONERATION OF THE HOPEWELL TOWNSHIP TAX COLLECTOR FROM THE COLLECTION OF 2020 TOWNSHIP TAXES ON THE TAX PARCEL NO: 65-015-0300.000 OWNED BY THE HOPEWELL AREA SCHOOL DISTRICT.*

*Commissioner Force:*      *Second the Motion.*

**Roll Call Vote:**

Commissioner Force	Yes
Commissioner Ciccone	Yes



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Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

8:00 P.M.      *Commissioner Ciccone:*      *Motion to approve Resolution 2021-04. A RESOLUTION OF THE BOARD OF COMMISSIONERS OF HOPEWELL TOWNSHIP, THE COUNTY OF BEAVER, PENNSYLVANIA, APPROVING THE EXONERATION OF THE HOPEWELL TOWNSHIP TAX COLLECTOR FROM THE COLLECTION OF 2020 TOWNSHIP TAXES ON THE TAX PARCEL NO: 65-015-0300.001 OWNED BY THE HOPEWELL AREA SCHOOL DISTRICT.*

*Commissioner Force:*      *Second the Motion.*

Roll Call Vote:  
Commissioner Force      Yes  
Commissioner Ciccone      Yes  
Commissioner DiPietro      Yes  
Commissioner Kusnir      Yes  
Commissioner Bufalini      Yes  
Motion Carried

9:00 P.M.      *Commissioner Bufalini:*      *Motion to waive Mechanical Device fees for 2020 for all establishments in Hopewell Township due to the pandemic and move forward collecting the 2021 fees.*

*Commissioner Force:*      *Second the Motion.*

Roll Call Vote:  
Commissioner Force      Yes  
Commissioner Ciccone      Yes  
Commissioner DiPietro      Yes  
Commissioner Kusnir      Yes  
Commissioner Bufalini      Yes  
Motion Carried



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9:02 P.M.

**Adjournment**

*Commissioner Ciccone: Motion to Adjourn.*

*Commissioner Force: Second the Motion.*

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded By: Jamie Yurcina 3/8/2021  
Minutes Prepared By: Nora Janicki 3/9/2021