



**TOWNSHIP OF HOPEWELL**  
**BOARD OF COMMISSIONERS**  
Beaver County, Pennsylvania  
**March 11<sup>th</sup>, 2019**  
**WORKSHOP MEETING MINUTES**

6:43 P.M.     **Call to Order**  
Workshop Meeting Called to Order by Vice President Joe Kusnir. Vice President Kusnir announced that the meeting is being recorded.

6:43 P.M.     **Roll Call**  
President Richard Bufalini – Excused\*  
Vice President Joe Kusnir – In Attendance  
Commissioner David Ciccone – In Attendance  
Commissioner Nick DiPietro – Absent  
Commissioner David Swihart – In Attendance  
  
**Others Present**  
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor  
Curtis Miller, KCI Technologies,

6:44 P.M.     **Engineer's Report**  
Engineer's Report was Discussed, Submitted, and is on File

7:24 P.M.     **Citizen Comments on Agenda Items**  
None.

6:45 P.M.     **Business Agenda**

*Commissioner Swihart:           Motion to approve the Workshop Meeting Minutes of February 11th, 2019.*

*Commissioner Ciccone:         Second the Motion.*

**Roll Call Vote:**  
Commissioner Swihart           Yes  
Commissioner Ciccone          Yes  
Commissioner DiPietro         Absent  
Commissioner Kusnir            Yes  
Commissioner Bufalini         Excused  
Motion Carried

*Commissioner Swihart:         Motion to approve the list of bills dated March 11<sup>th</sup>, 2019, as presented: General Fund \$90,174.47; Sewer Fund \$27,146.21; and State Fund \$8,846.10.*

*Commissioner Ciccone:         Second the Motion.*

Roll Call Vote:  
 Commissioner Swihart            Yes  
 Commissioner Ciccone            Yes  
 Commissioner DiPietro            Absent  
 Commissioner Kusnir            Yes  
 Commissioner Bufalini            Excused  
 Motion Carried

*Commissioner Swihart:            Motion to approve Brian Uhrmacher and Barbara Swearingen as authorized signers on the following Wes Banco accounts; 1302002395 K-9 Account, 1300006421 Drug Investigation Account and 1302004473 Police Grant Fund.*

*Commissioner Ciccone:            Second the Motion.*

Roll Call Vote:  
 Commissioner Swihart            Yes  
 Commissioner Ciccone            Yes  
 Commissioner DiPietro            Absent  
 Commissioner Kusnir            Yes  
 Commissioner Bufalini            Excused  
 Motion Carried

6:50 P.M.

**Items for Discussion**

The following items were discussed by the Board of Commissioners:

1. The Board of Commissioners discussed the liability issues stemming from the Proposed Community Outreach/Police Project – Safe Exchange and Child Custody Exchange Area. Further discussion regarding the project is needed.
2. Nora Janicki, Community Outreach Supervisor discussed the upcoming PAACC/BACC forum on “The Development of the I-376 Corridor: Past, Present and Future”. This is being held in Hopewell Township on April 5<sup>th</sup>, 2019. Sponsor spots range from \$250-\$1500. The goal is to present the benefits of our Township to businesses interested in locating on the I-376 corridor. The Board of Commissioners approved attendance.

7:08 P.M.

**Citizen’s Forum**

No citizens present

7:08 P.M.

**New Business**

Commissioner Kusnir requested John Bates look into a citizen’s complaint about hay bales stacked up on a vacant property located on Brodhead Rd where the Township planted grass.

Commissioner Kusnir discussed a citizens concern regarding cars parked at the end of Ridge Road. John Bates will look into if any zoning violations have been breached.

7:08 P.M.

**Old Business**

No Old Business to discuss

7:45 P.M.

**Executive Session**

An executive session was held to discuss a FMLA request, Police Arbitration, Employment Issues and Contracts

8:25 P.M. **Executive Session Out**  
Vice President Kusnir indicated that the following matters require action by the Board of Commissioners.

8:25 P.M. **Motions made following Executive Session**

*Commissioner Swihart: Motion to waive the tap in fee to Hopewell Sanitary Sewer System for 5100 McIntosh. Homeowner is responsible to provide clean out at property line adjacent to McIntosh. Compliance to all Hopewell Township specs required.*

*Commissioner Ciccone: Second the Motion.*

Roll Call Vote:  
Commissioner Swihart Yes  
Commissioner Ciccone Yes  
Commissioner DiPietro Absent  
Commissioner Kusnir Yes  
Commissioner Bufalini Excused  
Motion Carried

*Commissioner Swihart Motion to approve the change of Brad Batchelor's title from Park Maintenance to Park Maintenance Supervisor Assistant.*

*Commissioner Kusnir Second the Motion.*

Roll Call Vote:  
Commissioner Swihart Yes  
Commissioner Ciccone Yes  
Commissioner DiPietro Absent  
Commissioner Kusnir Yes  
Commissioner Bufalini Excused  
Motion Carried

*Commissioner Ciccone: Motion to approve Family Medical Leave Act (FMLA) for Officer David L. Bibbee, II for the time period encompassing May 2<sup>nd</sup>, 2019 through May 27<sup>th</sup>, 2019 with pay for 20 sick days.*

*Commissioner Swihart: Second the Motion.*

Roll Call Vote:  
Commissioner Swihart Yes  
Commissioner Ciccone Yes  
Commissioner DiPietro Absent  
Commissioner Kusnir Yes  
Commissioner Bufalini Excused  
Motion Carried

8:36 P.M.

**Adjournment**

*Commissioner Swihart: Motion to Adjourn.*

*Commissioner Kusnir : Second the Motion.*

Voice Vote:  
All in Favor  
Motion Carried

\*Hopewell Township President Richard Bufalini excused for medical reasons

Minutes Recorded By: Nora Janicki 3/11/2019  
Minutes Prepared By: Nora Janicki 3/12/2019