

TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
March 23rd, 2020
BUSINESS MEETING MINUTES

7:07 P.M. **Call to Order**
Business Meeting Called to Order by President Richard Bufalini. President Bufalini indicated that the meeting is being recorded.

7:08 P.M. **Roll Call**
President Richard Bufalini –In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
Ben Gilberti, HRG, INC.
Dave Kriger, Road Department Supervisor
Chris Thompson, Sewer Department Supervisor
John Bates, Planning and Zoning
Brian Uhrmacher, Chief of Police

7:08 P.M. **Commissioner Announcements**
Commissioner President Bufalini made the following announcements; The Municipal Building is currently closed to residents to ensure the safety of the public and the employees during the coronavirus pandemic. Exterior drop boxes are in place for sewer payments and tax payments.

7:09 P.M. **Business Agenda**
President Bufalini announced that the Treasurer's Report is available for public inspection at the Municipal Building.

Commissioner Bufalini: Motion to approve the February 24th, 2020 Business Meeting minutes.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Force Abstain
Commissioner Ciccone Abstain
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Tabled

Commissioner Force: Motion to approve the List of Bills dated March 23rd, 2020 as presented: General Fund \$113,401.50; Sewer Fund \$42,672.74; State Fund \$18,380.73.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes

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Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

Commissioner Ciccone: Motion to approve "Declaration of Disaster - Hopewell Township, Beaver County PA".

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
 Commissioner Force Yes
 Commissioner Ciccone Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

Commissioner Kusnir: Motion to allow Accounts Payable to pay MBS MEIT Health Care Bill ACH. Both the Sewer Fund and General Fund pay these bills monthly.

Commissioner Force: Second the Motion.

Roll Call Vote:
 Commissioner Force Yes
 Commissioner Ciccone Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

Commissioner DiPietro: Motion to renew contract with Cannon Solutions America fixed pricing for 60 months.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
 Commissioner Force Yes
 Commissioner Ciccone Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes
 Motion Carried

7:11 P.M.

Commissioner's Reports

Commissioner President Bufalini reviewed The State of Emergency Coronavirus guidelines and mandates from the state and county and detailed steps taken by Hopewell Township. The Commissioners directed the Hopewell Township Manager, Solicitor and Emergency Management Coordinator to coordinate the activities of an emergency Response to take all appropriate actions needed to alleviate the impacts and effects of a disaster. We authorize the Township Manager and Solicitor of Hopewell Township to act as necessary to meet the current emergencies of this disaster namely by the employment of temporary workers, by rental of equipment, by the purchase of supplies and materials and by entering into such contracts and agreements for the performance of essential public works as may be required to meet the emergency, all without regard to the time

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consuming procedures and formalities normally described by law, mandatory constitutional requirements excepted. A Declaration of Emergency was signed and passed tonight.

Commissioner Force: Motion to authorize Township meetings of the Board of Commissioners, Sewer Authority, Planning Commission, Park Board and Zoning Hearing Board to be conducted by audio conference call during the Declaration of Disaster Emergency and to be so advertised.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:12 P.M. **Citizen's Forum**

7:12 P.M. Rubino, Edgewood, Hopewell Township, PA

Mr. Rubino asked about a request to move property lines between his and his neighbors property that he expected it to be on the agenda this evening? Zoning officer, John Bates stated the Rubino/McKeever subdivision request was recommended at the last planning commission meeting. He stated that it would be added to the next workshop agenda for the commissioners consideration.

7:14 P.M. Greg Brown, 2525 Linden Ave, Hopewell Township, PA

Mr. Brown asked about the emergency declaration to clarify who has the authority to hire temporary employees during an emergency and what would those employees be hired to do? Commissioner Bufalini confirmed the Township Manager and Solicitor had that authority and explained that was in place in the event that current workers would develop the virus.

Solicitor, Mike Jones explained that even though there is nothing right now that we need to address, we do not know what to expect and want to have the declaration in place in the event that we would need to enter into any contracts necessary in an emergency.

Mr. Brown inquired if the Zoning Hearing Board will still be meeting in regards to the VFW Gun range? Zoning officer, John Bates confirmed that the VFW's attorney Boland has agreed to continue with an extension of 60 days and is awaiting the written confirmation of that agreement.

7:21 P.M. **Old Business**
 No Old Business.

7:21 P.M. **New Business**
 No New Business

7:22 P.M. **Announcements**

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Please visit our website at hopewelltp.com, facebook and twitter for updates on Township news and events.

7:22 P.M. **Executive Session**
No Executive Session is needed.

7:22 P.M. **Adjournment**
Commissioner Ciccone: Motion to Adjourn.
Commissioner DiPietro: Second the Motion.
Voice Vote:
All in Favor
Motion Carried

Minutes recorded by Jamie Yurcina 3/23/2020
Minutes prepared by Nora Janicki 3/24/2020