



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
April 8th, 2019
WORKSHOP MEETING MINUTES

6:39 P.M. **Call to Order**
Workshop Meeting Called to Order by President Richard Bufalini. President Bufalini announced that the meeting is being recorded.

6:35 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner David Swihart – Arrived 6:54 P.M.

Others Present
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
Curtis Miller, KCI Technologies,
Brian Uhrmacher, Chief of Police

6:36 P.M. **Citizen Comments on Agenda Items**
None.

6:37 P.M. **Business Agenda**

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of March 11th, 2019.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Swihart Absent
Commissioner Ciccone Yes
Commissioner DiPietro Abstain
Commissioner Kusnir Yes
Commissioner Bufalini Abstain
Motion Tabled

Commissioner Bufalini: Motion to approve the list of bills dated April 8th, 2019, as presented: General Fund \$28,882.36; Sewer Fund \$15,269.52; and State Fund \$271.42.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Swihart Absent
Commissioner Ciccone Yes
Commissioner DiPietro Abstain
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve Resolution 2019-04 accepting certain public improvements of Phase III of the Clairmont Manor Subdivision and Land Development Plan as identified in Exhibit "A".

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Swihart Absent
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve Professional Services Agreement and General Provisions documents for engineer on record, KCI Technologies Inc.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Swihart Absent
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve Resolution 2019-05 approving Jamie Yurcina as an authorized signer on behalf of Hopewell Township for PennDot documentation.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Swihart Absent
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve consulting agreement with Thomas Anundson, Consulting Forester, regarding the timber sale for the Sohn Rd. tract.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Absent
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:39 P.M.

Solicitor's Report

Mike Jones stated that PennDOT is requiring an agreement between the Township and PennDOT naming Jamie as the authorized user. The resolution and agreement will both need to be signed by Commissioner Kusnir.

Duncan Deed:

As a follow up to Mr. Kusnir's previous questions Mike Jones discussed the restrictions in the Duncan deed regarding the park property that binds current/future owners of the land. He will review the agreement for specific language on all properties owned by the family.

General Code:

John Bates reached out to General Code to obtain a quote for codification services and provided the commissioner's with a written proposal. The cost is \$12,913.00 plus an annual fee of \$1,195.00. Optional components available. Mike Jones advised that would be beneficial, especially surrounding zoning. Commissioner Bufalini stated this is something we could look into including in the 2020 budget.

School Resource Officer (SRO):

Mike Jones discussed the progress with the SRO. He received the agreement from the school and they are ready to move forward. Mike's concerns are if it is subject to the Collective Bargaining Agreement (CBA)? The Police will select the officer with input from the school then the school will need to approve of the selection. Commissioner DiPietro questioned about the program running concurrent with the current contract. Mike confirmed the CBA reflects the SRO, however, we need to confirm that the union is on board. Other concerns are if the SRO needs a vehicle and reimbursement for travel costs? The Township is currently waiting for the school board to vote on the grant.

Commissioner DiPietro: Motion to approve collective bargaining agreement with School Guards/Service Employees International Union Local 32BJ for the term of August 2018 through July 2021.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Aliquippa Water Authority:

Mike Jones is reviewing the agreement with Aliquippa Water Authority which is based on the agreement from September 2017 and is incorporating the language previously highlighted by Marie Hartman.

7:12 P.M.

Engineer's Report

Engineer's Report was discussed, submitted, and is on file.

Curt Miller met with the Shadow Lakes developer to discuss incorrect data on the provided reports. Schieffler and Company Engineering will survey and pull information to make sure we have the correct information and the capacity needed to analyze the flow data to see if we are ready to move forward.

Curt Miller, Jamie Yurcina and Chris Thompson met with Chris Townsell, the developer for property at 166 Chapel Rd. Mr. Townsell is requesting a grading permit. Mr. Miller advised that he may need a PADEP/Corps of Engineer permit regarding fill that may be needed on the property. Mr. Miller also advised Mr. Townsell that PADEP approval may also be required.

Curt Miller reviewed "As-Built" submission sent by Westfield Towers with Jamie to determine if Hopewell can release bond.

Mr. Miller received the first quote to replace the Pumps at Raccoon plant, \$177,000 for 3 pumps/\$180,000 delivered (no installation). He will move forward researching other quotes and per Commissioner Bufalini's request will look into any grants that may be available to defray costs.

Commissioner DiPietro asked Mr. Miller to review the condition of Steuer Hill Rd to confirm what would be involved in repairing the road.

7:31 P.M.

Solicitor, Mike Jones submitted following motions:

Commissioner Kusnir: Motion to approve KCI task orders No. 1, 2 and 3, 2019.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Swihart: Motion to approve for sale from the Beaver County Repository of unsold properties parcel 65-004-0912.000 to Brian and Kelly Fortner for the bid amount of \$1,275.00 plus taxes and fees.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to approve for sale from the Beaver County Repository of unsold properties parcel 65-001-0116-000-01-1 to Jeanne Samovski for the bid amount of \$1,653.00 plus taxes and fees.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to approve Resolution 2019-06 supporting Restore Pennsylvania, a \$4.5 billion Infrastructure Improvement Plan.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

7:41 P.M.

Items for Discussion

The following items were discussed by the Board of Commissioners:

1. Police station safe zone. Nora Janicki asked for updates on concerns revolving around the proposed safe zone exchange area outside the police station. Solicitor Mike Jones voiced concerns over the wording and the ability to keep the area "safe". The project will come to a vote at the next meeting once terminology for the "Exchange Zone" has been confirmed.
2. Dedication of bench for Staff Sgt. Elchin on Sat. May 18th. Once a time has been confirmed Nora Janicki will reach out to the commissioners to confirm who is available to attend.
3. Beaver Valley Foot Clinic Sewer Bill Review Request. Nora Janicki explained to the Commissioner's that there was a water leak at 2438 Brodhead Rd where approximately 200,000 gallons of water leaked onto the property causing the business

owner to receive a \$2000+ sewer bill. They are asking for a reduction in their bill. After explaining that the Township adheres to the water company's decision regarding these issues Christina Teimouri stated that after examination she could not positively ascertain that the leaked water ever entered the Hopewell Township sewer system. Mr. Kusnir and Mr. Bufalini stated that Chris Thompson will need to go out and assess the situation.

4. Credit Card for Nora. Nora Janicki requested a credit card in her name for office, event and outreach purposes. The commissioner's approved the request.
5. Pricing for Sale of Vehicles. A list of unused Township vehicles was reviewed for possible sale. Mike Jones advised a policy will need to be adopted for the Township to sell personal property. Nora Janicki will confirm if any of the vehicles will be going to the park and check the Blue Book values.

8:05 P.M.

Citizen's Forum

Cheryl Hodnicki, 3008 Harding Ave. Hopewell Township.

Mrs. Hodnicki inquired about the paving on Harding Ave. She was told last year that it would be done in 2018. Commissioner Kusnir did inform Mrs. Hodnicki that Harding Ave and Washington Ave were slated to be paved last year but due to the weather they were not able to get to it. Nora Janicki stated that Dave Kriger did have Harding and Washington on his weekly work list for the current week noting they were doing base repair for paving.

Mrs. Hodnicki also brought to the Commissioner's attention that Bryan's Landscaping removed trees for a Cleveland Ave property last week and in the process severely damaged the roadway. Dave Kriger will reach out to Mrs. Hodnicki to confirm the schedule of work on Harding and Washington and will assess the damage on Cleveland Ave.

8:09 P.M.

New Business

Commissioner Kusnir requested Nora Janicki look into having individuals and/or business adopt different roadways throughout the Township to help clean up debris on the roadways.

8:12 P.M.

Old Business

No Old Business to discuss

8:13 P.M.

Executive Session

9:45 P.M.

Executive Session Out

Vice President Kusnir indicated that the following matters require action by the Board of Commissioners.

9:45 P.M.

Motions made following Executive Session

Commissioner Kusnir: Motion to approve the Workshop Meeting Minutes of March 11th, 2019.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Abstain

Commissioner Kusnir Yes
Commissioner Bufalini Abstain
Motion Carried

9:50 P.M.

Adjournment

Commissioner Swihart: Motion to Adjourn.

Commissioner Kusnir : Second the Motion.

Voice Vote:
All in Favor
Motion Carried

Minutes Recorded By: Nora Janicki 4/08/2019
Minutes Prepared By: Nora Janicki 4/11/2019