



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
May 13th, 2019
WORKSHOP MEETING MINUTES

6:36 P.M. **Call to Order**
Workshop Meeting Called to Order by President Richard Bufalini. President Bufalini announced that the meeting is being recorded.

6:36 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner David Swihart – In Attendance

Others Present
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
Curtis Miller, KCI Technologies
Jamie Yurcina, Township Manager
Brian Uhrmacher, Chief of Police

6:38 P.M. **Citizen Comments on Agenda Items**
None.

6:38 P.M. **Business Agenda**

Commissioner Kusnir: *Motion to approve the Workshop Meeting Minutes of April 8th, 2019.*

Commissioner DiPietro: *Second the Motion.*

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Ciccone: *Motion to approve the list of bills dated May 13th, 2019, as presented: General Fund \$120,899.84; Sewer Fund \$143,920.62; and State Fund \$18,376.75.*

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the Tax Collector's Monthly report for the month of April, 2019, for the Tax Year 2019.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve Contract #1 with A.R. Olistro Inc., for Size No 57 (Formally 2B) River Gravel at \$21.10 instead of \$20.00 per ton delivered to the job site; Size No. 2A (Formally 2A) Limestone at \$20.55 instead of \$18.75 per ton delivered to the job site.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to approve contract #1 with McClymonds Supply Company, Inc. for size No. 1 (Formally 4) Limestone at \$22.70 instead of \$20.53 per ton delivered to the job site; and size No. R-5 (Rip-Rap) Limestone at \$29.36 instead of \$28.23 per ton delivered to the job site; and Natural Sand at \$14.40 instead of \$12.23 per ton delivered to the job site.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Contract #3 with Russell Standard Corporation for FB-1 Modified Bituminous Cold Patch (premium grade) at \$86.75 per ton FOB Plant.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve purchase of 1968 Caterpillar 977K Canopy from Cleveland Brothers Cat for a sum of \$10,850.00.

Commissioner Swihart: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve \$49.95/month additional fee for PROJEX IMC to cover additional back up service for storage over and above 100GBytes for the balance of 2019.

Commissioner Swihart: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve Ryan Gailey as a Seasonal Sewer Employee at a rate of \$10.00/hr.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Swihart Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Ciccone: Motion to approve Jacob Curti, Dillon Kmetz and Isaac Christian as Seasonal Summer Employees for Hopewell Township at a rate of \$10.00/hr.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to approve Ellen Davis, Troy Pajak and Edison Chen as Seasonal Recreational Staff at a rate of \$7.25/hr.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to promote Leonard Pusateri from position of Road Department Laborer to CDL Driver effective immediately based on the successful passing of the CDL examination and subsequent issuance if a Commercial Driver's License.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Swihart: Motion to hire Part Time Police Officer, Amber Chopin-Smith effective immediately.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:50 P.M.

Solicitor's Report

Michael Jones, Solicitor, discussed the School Resource Officer's (SRO) time schedule. Police Chief, Brian Uhrmacher, confirmed the shifts/flex time that would be allowed. During the summer the SRO will be available for other assignments throughout the Township. Adopting upon final FOP approval.

Commissioner Kusnir: Motion to approve the School Resource Officer Inter Agency agreement with the Hopewell Township School District with conditional School Board approval on May 13th, 2019 and final approval of the FOP

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:55 P.M.

Executive Session

An executive session was held with attorney Richard Miller to discuss upcoming bargaining with the police department.

8:05 P.M.

Executive Session Out

8:05 P.M.

Joe Minety, Shell Corporation

Mr. Joe Minety of Shell Corporation is looking for help with emergency response procedures and is asking to have an ordinance passed by Aliquippa and Hopewell Township in regards to emergency dual response participation. Mr. Minety also requested more patrols of the area.

8:30 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File

Curtis Miller, KCI Technologies, Inc. discussed the placement of the Amphitheater. The Park Board picked their preferred location. Curtis will work on the drawings. The commissioners will review the recommended placement and bring Brad Batchelor into the discussion.

Curtis Miller, Jamie Yurcina and Rich Bufalini met with Mike Seydor on developing Sharon Grange.

Shadow Lakes Development. The current capacity of our sewer system will not accommodate the proposed development. Curt Miller, Jamie Yurcina and Chris Thompson will get in touch with developer's engineer to see what they see as the best plan moving forward.

Curt Miller, Jamie Yurcina, Dave Kriger, Dave Cooper from KCI and Todd Youngblood reviewed the list of roads that need repaired and are compiling a report for the commissioners review.

8:55 P.M.

Items for Discussion

Jamie Yurcina stated that resolution 2019-05 PennDot Authorization Agreement needs to be reworked to keep in line with PennDot requirements. Mike Jones will review the changes.

Brad Batchelor's title will stay Park Maintenance Supervisor Assistant.

Kim Petrina's will receive an expense reimbursement of \$25.00/mo. for a period of three months, June, July and August, 2019.

Mr. Bufalini state a letter was received from Governor Wolf thanking the Board of Commissioner's for their support.

Commissioner Kusnir: Motion to approve fee proposal submitted April 26th, 2019, with Campbell Durrant Beaty Palumbo and Miller P.C.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini Motion to approve resolution 2019-07 approving Crisi Plan of Subdivision involving the subdivision of two lots consisting of Tax Parcel No. 65-204-145.000 (2158 Brodhead Rd) and Tax Parcel No. 65-204-146.000 (2160 Brodhead Rd) into four lots in accordance with the zoning ordinance and subdivision and Land Development Ordinance.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to accept the bid by Denoon Lumber Co. LLC in the amount of \$114,510 to approve a Timber Sale Contract and sign an E & S Plan.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve resolution 2019-08 adopting an exchange zone policy.

Commissioner Swihart: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to approve resolution 2019-09 regarding the Township's procedure regarding selling personal property with a value of \$2000 or less.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Swihart	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

9:46 P.M. **New Business**
No New Business to discuss

9:47 P.M. **Old Business**
No Old Business to discuss

9:48 P.M.

Adjournment

Commissioner Swihart:

Motion to Adjourn.

Commissioner Ciccone:

Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded By: Jamie Yurcina 5/13/2019
Minutes Prepared By: Nora Janicki 5/14/2019

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MAY 13TH, 2019

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