



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
JULY 8th, 2019
WORKSHOP MEETING MINUTES

6:43 P.M. **Call to Order**
Workshop Meeting Called to Order by President Richard Bufalini. President Bufalini announced that the meeting is being recorded.

6:43 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – 7:20 Arrival
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance

Others Present
Michael Jones (McMillen, Urick, Tocci and Jones), Township Solicitor
Jamie Yurcina, Township Manager
Curtis Miller, KCI Technologies

6:44 P.M. **Citizen Comments on Agenda Items**
None.

6:44 P.M. **Business Agenda**

Commissioner Force: *Motion to approve the Workshop Meeting Minutes of June 10th, 2019.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Abstain
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: *Motion to approve the list of bills dated July 8th, 2019, as presented: General Fund \$39,887.33; Sewer Fund \$46,395.14; and State Fund \$1,843.84.*

Commissioner Ciccone: *Second the Motion.*

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes

Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner Force: Motion to approve the sale of the Township's 2008 Chevy Impala for the sum of \$700.00 to Steve Barkovich.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve closure of the Westfield Tower Bonds.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner Ciccone: Motion to approve the purchase of IDMaker Advantage badge machine.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the Bureau of the Pennsylvania State Archives Municipal Records Manual, Approved December 16, 2008, as amended March 28, 2019.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to approve the records disposal of sewer documents including; 2011 Cycle Records; Sewer Delinquent Files 7/15/11-7/16/2011, 2/2011-6/2011, 3/2010-7/2010, 12/2010-2011; Credit Card Clearing 2009, 2010; Month End Reports Jan-March 2011 and Aug-Nov 2011 and 4/2011-7/2011; Credit Card Journals 2011; Sewer Lien Files A-Z 2011; Audit Prep 12/2009; Assorted Files 2005-2010; Billing Summary Adjustments 2010; Month End Closing Files 2011 and Utility Receipt Journals 2010.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve Cathy Zeiber's wage increase to 17.12/hr. effective 7/8/19.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to hire Kevin Jones as Seasonal Park Maintenance at an hourly rate of \$10.00/hr.

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

Commissioner Bufalini: Motion to approve FMLA leave for Officer Jared Rodgers for 8/24/2019-9/7/2019.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes

Commissioner DiPietro Yes
Commissioner Kusnir Absent
Commissioner Bufalini Yes
Motion Carried

6:54 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File

7:02 P.M. **Solicitor's Report**
Mike Jones, Solicitor, discussed the upcoming Waste Disposal bid proposal and the County Wide Reassessment.

6:50 P.M. **Items for Discussion**
The following items were discussed by the Board of Commissioners:

1. Flag Memorial
2. Terminix VS Applied.
3. Col. Pratt Rifle Range
4. 2019 Road Program
5. Block Party on Wilson Ave.

Commissioner Force: *Motion to approve the closure of Wilson Ave., between Jackson and Adams August 3rd, 3:00 PM – Midnight.*

Commissioner Ciccone: *Second the Motion.*

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: *Motion to contract with Applied as the terminator for the Municipal Building.*

Commissioner DiPietro: *Second the Motion.*

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: *Motion to accept 2019 Road Program.*

Commissioner DiPietro: *Second the Motion.*

Roll Call Vote:

Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

8:35 P.M. **Old Business**
No Old Business to discuss

8:35 PM **Executive Session In**
The Board of Commissioners entered into Executive Session to discuss the Police Contract and Arbitration.

9:10 PM **Executive Session Out**
President Bufalini announced that the following motions need to be acted upon following Executive Session

Commissioner Kusnir: Motion to appeal the Police Arbitration opinion and award Marc A. Winters dated June 26, 2019.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

9:11 P.M. **Adjournment**

Commissioner Kusnir: Motion to Adjourn.

Commissioner Ciccone: Second the Motion.

Voice Vote:

All in Favor
Motion Carried