



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
November 9th, 2020
WORKSHOP MEETING MINUTES

6:36 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:36 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance

Others Present
Jamie Yurcina, Township Manager, Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor. HRG Inc. Engineers.

6:36 P.M. **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of October 12th, 2020.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve the list of bills dated November 9th, 2020, as presented: General Fund \$20,649.84; Sewer Fund \$125,523.91; State Fund \$2,045.07; General Reserve Fund \$41,000.00.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried.

Commissioner Bufalini: Motion to approve the October 2020 Financial Reports as presented.



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Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to approve the October 2020 Real Estate Reports as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to appoint Jeff Mateer to the Building Codes Appeals Board.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to appoint Eric Biscup to the Building Codes Appeals Board.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes



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Motion Carried

Commissioner DiPietro: Motion to advertise the intent to adopt Ordinance 2020-02 Appropriation of Funds to Defray Expenses and Liabilities of Hopewell Township and Adoption of the Annual Budget as of November 14th, 2020, for the Year ending December 31st, 2021. for 9/21/2020.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to advertise the intent to adopt Ordinance 2020-03 Fixing the Tax Rate to Defray Expenditures and Liabilities for operation of the Hopewell Township Government for the Year ending December 31st, 2021.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to advertise the intent to adopt Ordinance 2020-04 Deed of Dedication for Tee Line Drive, Clairmont Court and Casey Drive – as presented by solicitor Mike Jones at the Workshop Meeting on 12/14/2020.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
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Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried

6:42 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:57 P.M. **Items for Discussion**
Mr. DiPietro commended Barbara Swearingen on the great job she has done on the 2021 budget noting her hard work is much appreciated.
Mr. DiPietro and Mr. Bufalini congratulated Nora Janicki on the success of the Hopewell Township Comfort Food Cook-Off and applauded the support from Township employees who participated throughout the day.

7:05 P.M. **Citizens Forum**
No Citizens are present.

7:05 P.M. **New Business**
No New Business

7:06 P.M. **Old Business**
No Old Business

7:06 P.M. **Executive Session-Beginning**
The Board of Commissioners entered into Executive Session.

7:47 P.M. **Executive Session Out**
Mr. Bufalini stated the no motions needed to be acted on following the Executive Session.

7:47 P.M. **Adjournment**
Commissioner Kusnir: Motion to Adjourn.
Commissioner Ciccone: Second the Motion.
Voice Vote:
All in Favor
Motion Carried

Minutes Recorded By: Barbara Swearingen 11/9/2020
Minutes Prepared By: Nora Janicki 11/10/2020