



**PROJECT DIRECTOR AUTHORIZATION**

PROJECT NUMBER: IDP-2016-Hopewell Twp. \_\_\_\_\_

GRANTEE: Hopewell Township \_\_\_\_\_

COUNTY: Beaver \_\_\_\_\_

TITLE OF GRANT: Impaired Driving Grant \_\_\_\_\_

**\*PROJECT DIRECTOR:**

NAME: Greg Durkos \_\_\_\_\_

TITLE: Detective/Hopewell Twp. Police Dept. \_\_\_\_\_

ADDRESS: 1700 Clark Blvd. \_\_\_\_\_

Aliquippa, PA 15001 \_\_\_\_\_

TELEPHONE: 724-378-0555 ext. 114 \_\_\_\_\_

FAX: 724-378-9105 \_\_\_\_\_

EMAIL ADDRESS: gregdurkos@hopewelltpw.com \_\_\_\_\_

\*The Project Director designated must be a governmental employee actively involved in the management and administration of the project.

APPROVED BY:

DATE: August 22<sup>nd</sup>, 2016 SIGNATURE: \_\_\_\_\_

(Authorizing Official)

Print or Type Name: Norman Kraus, Jr.

If a change in Project Director or Authorizing Official occurs, please call (717) 787-6853 or send written notification to:

Bureau of Highway Safety and Traffic Engineering  
Safety Management Division

Commonwealth Keystone Building - 6th Floor, 400 North Street  
P. O. Box 2047  
Harrisburg, PA 17105-2047

# MRM TRUST

*Municipal Risk Management Workers' Compensation Pooled Trust*

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TO: Members of Municipal Risk Management  
Workers' Compensation Pooled Trust  
FROM: Marlene Stone  
DATE: September - 2015  
RE: Certificate of Participation

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Enclosed is your "Certificate of Participation" for Municipal Risk Management Workers' Compensation Pooled Trust for the MRM Fiscal Year - - October 1, 2015, through September 30, 2016.

You will note that the suffix to your membership number has been changed from 1415 to 1516 reflecting the 2015-2016 Fiscal Year.

This Certificate of Participation does not replace another document that you routinely require - - a certificate of workers' comp insurance. That document provides evidence of workers' comp coverage to vendors, grant agencies, etc. If you have requests for an "insurance certificate" please contact me by email at [mstone@mrtrust.com](mailto:mstone@mrtrust.com) or call 724.934.9797.

Also note our new location as of September 1<sup>st</sup>:

1603 Carmody Court, Suite 403  
Blaymore II  
Sewickley, PA 15143

**MUNICIPAL RISK MANAGEMENT  
WORKERS' COMPENSATION POOLED TRUST  
CERTIFICATE OF PARTICIPATION**



This is to certify that: **HOPEWELL TOWNSHIP**  
Trust Membership Number: **MRM-155-1516**

is a member of the *Municipal Risk Management Workers' Compensation Pooled Trust*, effective 12:01 a.m., Eastern Standard Time, on October 1<sup>st</sup>, 2015.

The Specific Excess Insurance under this Certificate provides the following coverage for each occurrence:

WORKERS' COMPENSATION	STATUTORY
Employer's Liability:	\$ 2,000,000
Retention:	\$ 750,000
State of Operations:	Pennsylvania

Excess insurance coverage is issued in the name of the Trust by **Safety National Casualty Corp.** under Policy #SP-4053630 with a term of October 1<sup>st</sup>, 2015, to September 30<sup>th</sup>, 2016. The terms and conditions of the coverage are contained in the policy which is maintained at the office of **Municipal Risk Management Workers' Compensation Pooled Trust**. This document is for information purposes only. See policy for actual interpretation.

MUNICIPAL RISK MANAGEMENT WORKERS' COMPENSATION POOLED TRUST

By *Marlene Stone*  
Secretary



Certificate No.: 5  
Member Number: 717

**CERTIFICATE OF COVERAGE**

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the coverage document(s) listed below.

**NAME & ADDRESS OF MEMBER:** Hopewell Township & Hopewell Township Authority, Beaver County  
1700 Clark Boulevard  
Aliquippa, PA 15001

This is to certify that the coverage document(s) listed below have been issued to the Member named above and are in force at this time. Notwithstanding any requirement, term or condition of any agreement or other document with respect to which this Certificate may be issued or may pertain, the coverage(s) afforded is subject to all the terms, exclusions and conditions of the Coverage Agreement(s).

<b>TYPE OF COVERAGE</b>	<b>EFFECTIVE DATE</b>	<b>EXPIRATION DATE</b>	<b>LIMIT OF COVERAGE</b>
General Liability	05/01/2016	05/01/2017	\$1,000,000

**CANCELLATION:** Should the above described coverage document(s) be cancelled, the Pennsylvania Intergovernmental Risk Management Association will endeavor to mail 30 days written notice to the below named Certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the pool.

**SPECIAL CONDITIONS/OTHER COVERAGES:** Policy #B0717PC - Certificate Holder is added as Additional Party with respect to a DUI Grant.

DATE ISSUED: 08/17/2016

  
\_\_\_\_\_  
Authorized Representative

**NAME & ADDRESS OF CERTIFICATE HOLDER:**

Commonwealth of Pennsylvania  
2301 North Cameron Street  
Harrisburg, PA 17110-9408

# ADDITIONAL PARTY LIABILITY COVERAGE

Member Name: Hopewell Township & Hopewell  
Township Authority, Beaver County

Effective Date: 05/01/2016

Member Number: 717

Endorsement No: 5

This endorsement modifies the Legal Defense and Claim Payment Agreement.

## SECTION III - WHO IS A MEMBER

Is amended as follows:

The PERSON, ENTITY OR ORGANIZATION listed herein, including its **employees**, officers or volunteers, is included in the definition of **member**:

- A. but only as respects the coverages listed in the corresponding Certificate of Coverage;
- B. only while such PERSON, ENTITY OR ORGANIZATION is acting on **your** behalf or in **your** interest; and
- C. only with respect to the ACTIVITY OR FUNCTION listed herein.

### Limits of Liability

The lessor of the limits designated in the corresponding Certificate of Coverage or the limits designated in the Declarations is the most **we** will pay for the sum of all **damages**.

### ACTIVITY OR FUNCTION:

Policy #B0717PC - Certificate Holder is added as Additional Party with respect to a DUI Grant.

### PERSON, ENTITY OR ORGANIZATION:

Commonwealth of Pennsylvania  
2301 North Cameron Street  
Harrisburg, PA 17110-9408

All other terms and conditions remain unchanged.

Nothing contained herein shall be construed to broaden the coverages, terms, conditions or limits beyond that which is provided in the intergovernmental agreement and in the Legal Defense and Claim Payment Agreement to which this endorsement attaches.

Countersigned:

08/17/2016  
Date

By:



**CERTIFICATE OF GROUP SELF-INSURANCE OF WORKERS' COMPENSATION LIABILITY**

**MEMBER:**

Hopewell Township  
1700 Clark Blvd.  
Aliquippa, PA 15001

MRM-155-1516

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE WORKERS' COMPENSATION COVERAGE GUARANTEED BY THE MRM WORKERS' COMPENSATION POOLED TRUST PURSUANT TO THE STATUTORY REQUIREMENTS OF THE COMMONWEALTH OF PENNSYLVANIA.

**GUARANTY PAYMENT PURSUANT TO WORKERS' COMPENSATION ACT NO. 44 OF 1993 BY:**  
Municipal Risk Management Workers' Compensation Pooled Trust  
1603 Carmody Court, Suite 403  
Blaymore II  
Sewickley, PA 15143  
Phone: (724) 724-934-9797  
Contact: John L. McConaha, ARM, CPCU, or Marlene Stone

THIS IS TO CERTIFY THAT THE NAMED ENTITY IS A MEMBER OF THIS MUNICIPAL GROUP SELF-INSURANCE POOL CREATED PURSUANT TO CHAPTER VIII OF THE WORKERS' COMPENSATION ACT, ACT NO. 44 OF 1993, AND AS APPROVED BY THE PENNSYLVANIA BUREAU OF WORKERS' COMPENSATION PURSUANT TO SAID ACT FOR THE PERIOD INDICATED. THE TRUST HAS PROVIDED TO THE PENNSYLVANIA DEPARTMENT OF LABOR & INDUSTRY A GUARANTY ASSUMING THE LIABILITY TO PAY ALL WORKERS' COMPENSATION CLAIMS OF THE NAMED INSURED. THE DATE OF THIS APPROVAL EFFECTS **10/1/2015 AND EXPIRES 10/1/2016**. EXCESS WORKERS' COMPENSATION INSURANCE WITH STATUTORY LIMITS IS PROVIDED FOR THE TRUST BY SAFETY NATIONAL CASUALTY CORPORATION \$2,000,000 EMPLOYERS LIABILITY SUB-LIMIT UNDER POLICY #SP-4053630.

**CERTIFICATE HOLDER:**

Commonwealth of Pennsylvania  
Department of Transportation  
P O Box 2047  
Harrisburg, PA 17105

**CANCELLATION:**

SHOULD THE STATE'S APPROVAL FOR THIS MEMBER TO CONTINUE TO BE A PARTICIPANT IN THE MRM POOLED TRUST BE TERMINATED BEFORE THE EXPIRATION DATE THEREOF; THE TRUST WILL ENDEAVOR TO MAIL THIRTY (30) DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE TRUST, ITS AGENTS OR REPRESENTATIVES.

*John L. McConaha*

**TRUST REPRESENTATIVE:**

**DATE: August 17, 2016**

**-TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
BUSINESS MEETING MINUTES**

**7:09pm Business Meeting Called to Order by Mr. Bufalini and he announced that the meeting will be recorded**

**7:09pm PLEDGE OF ALLEGIANCE**

**ROLL CALL 7:10pm**

President Rich Bufalini In Attendance  
Vice President Joe Kusnir In Attendance  
Commissioner David Ciccone Absent  
Commissioner Nick DiPietro In Attendance  
Commissioner Gary Tranelli Absent

**OTHERS PRESENT**

Norm Kraus, Jr./ Township Manager  
Marie Stratakis Hartman/ P.E. , Engineer/Assistant Manager  
Mike Jones ( McMillen, Urick, Tocci and Jones) Township Solicitor

**7:10pm CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA None**

**7:10 pm BUSINESS AGENDA**

Mr. Kusnir Motion to approve the Business Meeting Minutes of July 25th, 2016  
Mr. Bufalini Second the Motion

**Roll Call Vote:**

Mr. Tranelli Absent  
Mr. Ciccone Absent  
Mr. DiPietro Abstained (absent from meeting)  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. DiPietro Motion to approve the list of bills dated August 22nd, 2016, as stated; General Fund; \$169,499.57 and Sewer Fund; \$20,029.94.  
Mr. Kusnir Second the Motion

**Roll Call Vote**

Mr. Tranelli Absent  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to award the Hopewell Township 2016 Road Improvement Project to Youngblood Paving, Inc. based upon their Base Bid of \$336838.00 and Alternate No. 1 Bid of \$5,841.00 for a Total Bid of \$342,679.00.

Mr. Bufalini Second the Motion

Roll Call Vote

Mr. Tranelli Absent  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes

Motion Carried

Mr. DiPietro Motion to pass Resolution 2016-15 enabling Hopewell Township to secure grant monies through the DUI Program , as set up by the Hopewell Township Police Department.

Mr. Bufalini Second the Motion

Roll Call Vote

Mr. Tranelli Absent  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to approve the July 2016 Tax Collector's Report for Tax Year 2016.

Mr. DiPietro Second the Motion

Roll Call Vote

Mr. Tranelli Absent  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes

Motion Carried

7:13 pm COMMISSIONERS REPORTS NONE

7:13pm THE VARIOUS DEPARTMENT REPORTS WERE GIVEN AND ARE ON FILE

7:21pm OLD BUSINESS NONE

7:21pm NEW BUSINESS NONE

7:22pm PUBLIC FORUM

Mr. Daryl Spears/ 1120 Rhode Island Avenue

Mr. Spears commented that our Road Department fixed sewer manhole issue that sits in the middle of the road near 1117-1118 Rhode Island Avenue back in February of this year. The patching and pavement used to make the repair is all coming up on the road and a better job needs to be done or there will be a drop-off for cars driving over that section of the road. Both President Bufalini and Engineer Marie Hartman told Mr. Spears that the problem and repair would be taken care of by the Road Department.

**Terry George/ Bethlehem Church Rd.**

Mr. George wanted to appear in person to express his interest in the Laborer's job posting that the Township had advertised in the Beaver County Times. He said if you read the ad "That pretty much is his life's work." Mr. Bufalini asked if Mr. George had put in his application and he said he had done so. Mr. Bufalini thanked him and Mrs. Hartman confirmed the township is accepting applications till the end of the month of August and then will start interviewing for the job(s).

**Henry Bufalini/ 4304 Beverly Drive**

Mr. Bufalini, who serves on the San Rocco Society Board of Directors, wanted to personally thank the Commissioners for allowing the Board to use the township meeting room for their meetings, in planning and getting ready for the San Rocco Festival, which just concluded Sunday, August 14<sup>th</sup>, in Center Township.

**7:26pm ANNOUNCEMENTS: The 3<sup>rd</sup> Annual "Cruisin in the Park" Labor Day Car Cruise will take place at Hopewell Community Park on Monday, September 5<sup>th</sup>.**

**Our 4<sup>th</sup> Annual "Barbecue Cook-Off and Blues Fest" will take place at Hopewell Community Park on Saturday, September 17<sup>th</sup> from Noon till 9PM. Come enjoy great music and great food that day at our park!**

**Please check our website at [www.hopewelltp.com](http://www.hopewelltp.com), our Facebook page, and Twitter, for updates on Township news and events.**

**7:27pm ADJOURNMENT**

Mr. Kusnir Motion to adjourn  
Mr. DiPietro Second the motion  
Voice Vote: All in favor  
Motion Carried

Minutes Recorded by: Norm Kraus 8/22/2016