TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES

6:38pm **Meeting was called to order by Mr. Bufalini and the meeting was being recorded.**

6:38pm
ROLL CALL
President
Rich Bufalini- present
Vice President
Joe Kusnir – absent
Commissioners
Dave Ciccone- present
Nick DiPietro- absent
Gary Tranelli – present

Others Present
Norm Kraus, Jr., Township Manager
Marie Stratakis-Hartman, Township Engineer
Michael Jones/McMillen, Urick, Tocci &Jones, Township Solicitor

6:40pm **Engineer's Report/ Marie Stratakis Hartman- Report on File**

7:26pm **CITIZEN'S COMMENTS PERTAINING TO THE AGENDA: NONE**

7:26pm **BUSINESS AGENDA**

Mr. Bufalini Motion to approve the Workshop Minutes for August 8th, 2016.
Mr. Ciccone Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

Mr. Ciccone Motion to approve the list of bills dated 9-12-2016, as presented; General Fund; $9,038.41; and the Sewer Fund; $5,265.84.
Mr. Tranelli Second the motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

Mr. Ciccone Motion to hire Victoria Gill as Recreation Director for Hopewell Township (hours not to exceed an hourly average of 29 hours per week) at an hourly rate of $17.25 per hour ($26,013.00 per year if she works the full 29 hours per week). This position is a part-time position with no benefits. Vicky will start working with outgoing Rec Director Trisha Hannah as soon as possible to get the transition going.
Mr. Tranelli Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

Mr. Bufalini Motion to pass Resolution 2016-16, a Resolution of Hopewell, Beaver County, Pennsylvania, honoring Christa Harmotto Dietzen for being Captain of the 2016 Rio Olympic Games USA Women's Volleyball Team that won the Bronze Medal for the United States.
Mr. Ciccone Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

Mr. Tranelli Motion to approve Resolution 2016-17, a Resolution of the Township of Hopewell, Beaver County, Pennsylvania, establishing a standard application fee for on-lot sewage disposal system permits.
Mr. Ciccone Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

Mr. Bufalini Motion to approve A G Squared LLC, to provide Sewage Enforcement Officer Services for the year of 2016 in accordance with their proposal dated August 8th, 2016, effective immediately.
Mr. Tranelli Second the motion

Roll Call Vote
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent

Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

Mr. Ciccone Motion that the Board of Commissioners approve the Bid submitted by A.R. Oliastro, Inc. in the amount of $13.35 per ton delivered for Type 1A anti-skid material.
Mr. Bufalini Second the motion

Roll Call Vote
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Absent
Mr. Kusnir Absent
Mr. Bufalini Yes
Motion Carried

7:37pm **ITEMS FOR DISCUSSION**

Solicitor Mike Jones briefed the BOC on the Anti-Drug Task Force for Beaver County and the Emergency Services Unit Intergovernmental Agreements he reviewed on behalf of the Chief and the township. Beaver County and the District Attorney's office is not picking up ANY COST of Liability and insurance on behalf of officers we may have working on the task force. Mike advised the commissioners that insurance coverage and liability would be a definite issue in this matter and he recommended that he would not endorse the program under these current terms. It could possibly leave our participating officer(s) with no coverage from the county or our own insurance carrier, apposition they would not want to be in. After weighing Solicitor Jones' comments on the township/county agreement, the commissioners decided against supporting this program, unless changes are made to the existing agreement to address liability and insurance issues on behalf of the township and the officer(s) involved.

Manager Norm Kraus presented the final MMO (Minimum Municipal Obligation) the township would be paying for the 2017 plan, as stipulated by state to present to the BOC. The contribution for 2017 is $241,000, an increase of over $20,000 over the 2016 payment.

The BOC re-considered the Halloween/ Trick-or-Treat date for the township and decided to move it to Monday, October 31st, following the recommendation of the Chief of Police Association to have it on that date. The change will be announced on the Township Facebook page.

Norm and Engineer Hartman brought the BOC up to speed on the initial talks they had with YMCA Executive Director Mike Harich about placing a possible YMCA in Hopewell.

The Youth Baseball League gave a special permit through the LCB to the Park Board to sell beer at the 9-17-2016 Barbecue Cook-Off and Blues Fest. Solicitor Jones said the proceeds from the sales of beer would go to the township, since it's the one who was granted the permit.

8:10pm **CITIZEN FORUM/ NONE**

8:10pm **NEW BUSINESS**

President Bufalini reported on the Christa Harmotto Dietzen Olympic Celebration held on Sunday, September 11th. He said it was a great event and Christa was quite emotional about being honored. Mr. Bufalini also pointed out that our police did a 9/11 salute honoring the victims of 9/11 on the 15th Anniversary.

Mr. Bufalini also mentioned that he had met with Chief Uhrmacher about the crossing Guard interview process and said James Rock and Debra Murray are being recommended to be hired on a part-time basis to start and the Chief and Crossing Guard Supervisor Sandy Kisucky would proceed from there.

Lastly, President Bufalini said the BOC would table consideration of Joe Ozimok Jr's proposed Eagle Scout project for Hopewell Park until the full BOC would be present to discuss.

8:15pm **OLD BUSINESS/ NONE**

8:15pm **EXECUTIVE SESSION/ In/ Concerning township lawsuit**

8:28pm **EXECUTIVE SESSION/ Out / No action taken by the Board**

8:30pm **ADJOURNMENT**

Commissioner Ciccone	Motion to adjourn
Commissioner Tranelli	Second the Motion

Voice Vote
All in favor
Motion Carried

Minutes Recorded by: Norm Kraus, Jr. 9/12/2016
Minutes prepared by Norm Kraus, Jr. 9/13/2016

RESOLUTION NO. 2016-17

A RESOLUTION OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA
ESTABLISHING A STANDARD APPLICATION FEE
FOR ON-LOT SEWAGE DISPOSAL SYSTEM PERMITS

BE IT RESOLVED by the Board of Commissioners of the Township of Hopewell, a Municipal Corporation situated in the County of Beaver and the Commonwealth of Pennsylvania, and it is hereby resolved:

SECTION 1 The fee of One Thousand Three Hundred Dollars ($1,300.00) is hereby adopted as the Standard Fee for the issuance of an On-Lot Sewage Disposal Permit. This fee is established in accordance with the attached 2016 Fee Schedule submitted by the A G-Squared Services LLC and adopted by the Hopewell Township Board of Commissioners.

SECTION 2 If the actual cost of issuance of an On-Lot Sewage Disposal Permit exceeds the Standard Fee specified above, the Applicant shall be required to pay the additional costs incurred, which shall be in accordance with the attached 2016 Fee Schedule submitted by the A G-Squared Services LLC and adopted by the Hopewell Township Board of Commissioners. The On-Lot Sewage Disposal Permit shall not be issued until all applicable fees are paid. If the actual cost incurred is less than the Standard Fee, the difference shall be refunded to the Applicant.

SECTION 3 It is hereby declared that the intent of this Standard Fee is to defray the costs involved in reviewing the On-Lot Sewage Disposal Permit Application and undertaking the required testing procedures as administered by the Sewage Enforcement Officer (SEO).

SECTION 4 Resolution No. 2016-14 and any Resolution or any provision of any Resolution conflicting with the Fees herein established is hereby repealed to the extent that said Fees are inconsistent with the fees established by this Resolution.

THIS RESOLUTION shall be effective September 12th, 2016.

APPROVED BY THE HOPEWELL TOWNSHIP BOARD OF COMMISSIONERS THIS 12TH DAY OF SEPTEMBER, 2016.

ATTEST:

Norm Kraus, Jr.

Norm Kraus, Jr.
Hopewell Township Manager

HOPEWELL TOWNSHIP
BOARD OF COMMISSIONERS

Richard Bufalini

Richard Bufalini
President, Board of Commissioners

(Seal)