

RESOLUTION _ R-2011-22

BE IT RESOLVED, by authority of the BOARD OF COMMISSIONERS
(Name of governing body)
of the TOWNSHIP OF HOPEWELL
(Name of Municipality)

BEAVER County, and it is hereby resolved by authority
of the same, that the PRESIDENT OF THE BOARD
RICH BUFALINI of said Municipality,
(designate official title)
Authority be authorized and directed to sign the attached grant on its
behalf.

ATTEST

HOPEWELL TOWNSHIP
(Name of Municipality)

Andy Brunette
(Signature and designation
of official title)

By: Rich Bufalini
(Signature and designation
of official title)

ANDY BRUNETTE/MANAGER
Print or type above name and
title

RICH BUFALINI
Print or type above name and
title

(SEAL)

I, RICH BUFALINI, PRESIDENT/BOARD OF COMMISSIONERS
(Name) (Official title)
of the TOWNSHIP OF HOPEWELL, do hereby certify that
(Name of governing body or municipality)

the foregoing is a true and correct copy of the Resolution adopted at
a regular meeting of the BOARD OF COMMISSIONERS,
(Name of governing body)

held the 12 day of SEPTEMBER 2011.

DATE: September 12, 2011

Rich Bufalini
(Signature and designation
of official title)

Rich Bufalini/President
Print or type above name/title

PROJECT DIRECTOR AUTHORIZATION

PROJECT NUMBER: _____
GRANTEE: Hopewell Township
COUNTY: BEAVER
TITLE OF GRANT: BEAVER COUNTY DUI TASK FORCE

*PROJECT DIRECTOR:

NAME: GENE LINGAREAN
TITLE: CHIEF OF POLICE
ADDRESS: 1700 CLARK BLVD
ALIQUIPPA, PA 15001
TELEPHONE: 724 378-0557
FAX: 724 378-9105
EMAIL ADDRESS: Chiefgu@hopewellTwp.com

*The Project Director designated must be a governmental employee actively involved in the management and administration of the project.

APPROVED BY:

DATE: 9/12/2011 SIGNATURE: Rich Bufalini
Authorizing Official

Print or type name: Rich Bufalini / President
BOARD OF
COMMISSIONERS

If a change in Project Director or Authorizing Official occurs, please call (717) 787-6853 or send written notification to:

Bureau of Highway Safety and Traffic Engineering
Safety Management Division
Commonwealth Keystone Building - 6th Floor, 400 North Street
P.O. Box 2047
Harrisburg, PA 17105-2047

PENNSYLVANIA INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION

CERTIFICATE OF COVERAGE

This Certificate is issued as a matter of information only and confers no rights upon the Certificate holder. This Certificate does not amend, extend or alter the coverage afforded by the Risk Sharing Certificate listed below.

NAME & ADDRESS OF MEMBER: Hopewell Township & Hopewell Township Authority, Beaver County
1700 Clark Boulevard, Aliquippa PA 15001

This is to certify that the Legal Defense and Claim Payment Agreement listed below have been issued to the Member named above and is in force at this time. Notwithstanding any requirement, term or condition of any agreement or other document with respect to which this Agreement may be issued or may pertain, the coverage afforded by the Legal Defense and Claim Payment Agreement described herein is subject to all the terms, exclusions and conditions of such Agreement and the Intergovernmental Contract under which it is issued.

TYPE OF COVERAGE	AGREEMENT NO.	EFFECTIVE	LIMIT OF COVERAGE
Legal Liability for Third Party Claims	PA035113722000717	5/1/2011 – 5/1/2012	\$10,000,000 Each Occurrence
General Liability	PA035113722000717	5/1/2011 – 5/1/2012	\$ Incl. In Above \$- 0 -Deductible Each Claim
Automobile Liability	PA035113722000717	5/1/2011 – 5/1/2012	\$ Incl. In Above \$- 0 -Deductible Each Claim
Legal Enforcement Operations	PA035113722000717	5/1/2011 – 5/1/2012	\$ Incl. In Above \$- 0 -Deductible Each Claim
Wrongful Acts	PA035113722000717	5/1/2011 – 5/1/2012	\$ Incl. In Above \$- 0 -Deductible Each Claim

RE: Grant Application – Certificate Holder is named Additional Party with respect to Grant application.

CANCELLATION: Should the above described Legal Defense and Claim Payment Agreement be cancelled, the PENNSYLVANIA INTERGOVERNMENTAL RISK MANAGEMENT ASSOCIATION will endeavor to mail 30 days written notice to the below named Certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Pool.

NAME & ADDRESS OF CERTIFICATE HOLDER:

DATE ISSUED: 5-23-11

Commonwealth of Pennsylvania
2301 North Cameron Street
Harrisburg PA 17110-9408

Michael J. Sutton

Authorized Representative

PENNSYLVANIA INTERGOVERNMENTAL
RISK MANAGEMENT ASSOCIATION
961 Pottstown Pike
Chester Springs, PA 19425

**MUNICIPAL RISK MANAGEMENT
WORKERS' COMPENSATION POOLED TRUST
CERTIFICATE OF PARTICIPATION**



This is to certify that: Hopewell Township
Trust Membership Number: **MRM-155-1011**

is a member of the *Municipal Risk Management Workers' Compensation Pooled Trust*, effective 12:01 a.m., Eastern Standard Time, on September 30th, 2010.

The Specific Excess Insurance under this Certificate provides the following coverage for each occurrence:

WORKERS' COMPENSATION	STATUTORY
Employer's Liability:	\$ 1,000,000
Retention:	\$ 750,000
State of Operations:	Pennsylvania

Excess insurance coverage is issued in the name of the Trust by **Safety National Casualty Corp.** under **Policy #SP-4042727** with a term of October 1st, 2010, to September 30th, 2011. The terms and conditions of the coverage are contained in the policy, which is maintained at the office of **Municipal Risk Management Workers' Compensation Pooled Trust**. This document is for information purposes only. See policy for actual interpretation.

MUNICIPAL RISK MANAGEMENT WORKERS' COMPENSATION POOLED TRUST

By *Mardene Stone*
Secretary

CERTIFICATE OF GROUP SELF-INSURANCE OF WORKERS' COMPENSATION LIABILITY

MEMBER:

Hopewell Township
Clark Blvd.
Aliquippa, PA 15001

MRM-155-1011

CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXCEED OR ALTER THE WORKERS' COMPENSATION COVERAGE GUARANTEED BY THE MRM WORKERS' COMPENSATION POOLED TRUST PURSUANT TO THE STATUTORY REQUIREMENTS OF THE COMMONWEALTH OF PENNSYLVANIA.

GUARANTY PAYMENT PURSUANT TO WORKERS' COMPENSATION ACT NO. 44 OF 1993 BY:

Municipal Risk Management Workers' Compensation Pooled Trust
Spectra II, Suite 301
2591 Wexford-Bayne Road
Sewickley, PA 15143-8876
Phone: (724) 724-934-9797

Contact: John L. McConaha, ARM, CPCU, or Marlene Stone

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND

THIS IS TO CERTIFY THAT THE NAMED ENTITY IS A MEMBER OF THIS MUNICIPAL GROUP SELF-INSURANCE POOL CREATED PURSUANT TO CHAPTER VIII OF THE WORKERS' COMPENSATION ACT, ACT NO. 44 OF 1993, AND AS APPROVED BY THE PENNSYLVANIA BUREAU OF WORKERS' COMPENSATION PURSUANT TO SAID ACT FOR THE PERIOD INDICATED. THE TRUST HAS PROVIDED TO THE PENNSYLVANIA DEPARTMENT OF LABOR & INDUSTRY A GUARANTY ASSUMING THE LIABILITY TO PAY ALL WORKERS' COMPENSATION CLAIMS OF THE NAMED INSURED. THE DATE OF THIS APPROVAL EFFECTS 10/1/2010 AND EXPIRES 10/1/2011. EXCESS WORKERS' COMPENSATION INSURANCE WITH STATUTORY LIMITS IS PROVIDED FOR THE TRUST BY NATIONAL SAFETY CASUALTY CORP. \$1,000,000 EMPLOYERS LIABILITY SUB-LIMIT UNDER POLICY #SP-4042727.

CERTIFICATE HOLDER:

Commonwealth of Pennsylvania
Department of Transportation
P O Box 2047
Harrisburg, PA 17105

CANCELLATION:

SHOULD THE STATE'S APPROVAL FOR THIS MEMBER TO CONTINUE TO BE A PARTICIPANT IN THE MRM POOLED TRUST BE TERMINATED BEFORE THE EXPIRATION DATE THEREOF, THE TRUST WILL ENDEAVOR TO MAIL THIRTY (30) DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE TRUST, ITS AGENTS OR REPRESENTATIVES.

John L. McConaha

TRUST REPRESENTATIVE:

DATE: August 23, 2011

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

September 12, 2011
Meeting in Session at 6:49 p.m.

6:00pm; Interviews for the vacant Care Taker and Part Time Public Works Position

6:49pm: Workshop Meeting Called to Order by Mr. Bufalini and that the meeting will be recorded

ROLL CALL

President

Richard Bufalini

Vice President

Norm Kraus Arrived at 7: 13pm

Commissioners

Nick DiPietro

Joe Kusnir Absent

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

6:52pm CITIZENS FORUM

Don Tramp Shadow Lakes Engineer with the Tramp Corporation

Gave a brief presentation on the Beaver Lakes Subdivision, and asked the Board of Commissioners to approve the subdivision. Mr. Tramp was advised that there were items missing in the subdivision submission and that those items should be rectified by the next Commissioners meeting on September 26, 2011. After everything is completed the Board will consider approval at that time.

Debbie Trillow 102 McKenna Drive

Mrs. Trillow passed out information she received on McKenna Drive from a right-to-know request from the Township to the Commissioners and asked the Board where they stood and what was their position on McKenna Drive. It is Mrs. Trillow's position that because of past practice McKenna Drive is now a Township road. Mr. Bufalini stated that Mr. Jones has not yet had a chance to look at this issue and that it will be discussed in executive session.

Karen Junak, Junak's Auto 337 Franklin Ave Aliquippa, PA

Mrs. Junak wanted to introduce herself and her business to the Commissioners. Junak's Auto has been servicing the Township for many years as its towing representative. Mrs. Junak is requesting that the Township sign a contract with her company as they move forward in the future for any towing service. The Board advised Mrs. Junak to please submit any contract proposal to the Township Solicitor for review.

Jim Mixer 80 acres in the Sweet Brier Plan the old Zernich property

Mr. Mixer complained about resident Maloney who lives in Sweet Brier dumping dirt on his property, and grading land without the proper permits on their property as well as cutting down trees and dumping approximately 30 tri-axles of dirt on his property. Mr. Mixer has asked the Township to intervene in this issue of dirt on his property.

7:06pm **ENGINEERS REPORT** Marie Stratakis-Hartman (Report on File)

7:28pm **CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA** None

7:29pm **BUSINESS AGENDA**

Mr. DiPietro Motion to approve the Workshop Minutes of August 8, 2011

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Absent

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the list of bills dated for September 12, 2011

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Absent

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve Resolution R-2011-22 authorizing Gene Ungarean as the authorized project director for the Beaver County D.U.I. Task Force Impaired Driving Grant between the months of October 2011 to September 2012

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Absent

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve Resolution R-2011-23 relative to the establishment and maintenance of Township employee pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the Police of said Township and to amend certain aspects of such pension plan or program

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Absent

Mr. Rohm Yes

Mr. Kraus Yes

Mr. Bufalini Yes

Motion Carried

Mr. Kraus Motion to approve the contract with eCivis grant network in the amount of \$2,600.00 for services between November 2011 to November 2012 per budget line item 1-414-463
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to approve DJ Norm Ely for Fall Fest October 8, 2011 in the amount of \$225.00 per budget line item 1-454-475 as recommended by the Park Board unanimously
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

7:35pm ITEMS FOR DISCUSSION

All items for discussion in regards to engineering were addressed in the engineers report and are on file at the Township Building.

Mike Jones updated the Board on the pending drilling ordinance and advised the Board that he would make some changes and revisions in the ordinance based on the site visit to the drilling site. Mr. Jones continues to work on the revised grading and filling ordinance with the Township engineer, new grading permit fees, and he also advised the board that he is also working on the reciprocating police coverage to neighboring communities' ordinance.

Mr. Jones advised the Board that he could add language to the existing ordinance to include length of driveways provisions

The manager reviewed with the Board the Hopewell Township's 2012 municipal pension obligations.

Mr. Rohm Motion to appoint George Medditch effective September 12, 2011 to the Hopewell Township Planning Board term to expire December 31, 2014
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to appoint Jackie Zelechowski effective September 12, 2011 to the Hopewell Township Park Board as an alternate
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kraus Motion to approve the painting and the sealing of the municipal parking lot by Rich Zihmer in the amount of \$1,650.00 per budget line item 1-409-373
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

7:50pm **EXECUTIVE SESSION IN**

9:11pm **EXECUTIVE SESSION OUT**

Mr. Rohm Motion to appoint Bryan Conforto as Hopewell Township's Park Caretaker effective September 12, 2011
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Absent
Mr. Rohm Yes
Mr. Kraus Yes
Mr. Bufalini Yes
Motion Carried

9:12pm **NEW BUSINESS**

Rich Bufalini Commissioner

The Board agreed unanimously agreed to send a letter to Steve Robinson in response to his email that was sent to the Commissioners Bufalini, Kraus, and Rohm stating that the Township will not be reimbursing Mr. Robinson for any additional expenses that went over the agreed upon \$6,000.00 from the full and final settlement and release agreement that was signed on February 8th, 2010.

Mr. Bufalini also wanted to thank Mark Faiella for putting together the Park volunteer dinner and that he did a great job with that function. Mr. Bufalini also thanked the Park Board and all the volunteers for their work throughout the year volunteering for events.

Mr. Bufalini also wanted to recognize the 911 memorial service Sunday morning at the Junior High School and stated that it was a very moving service

9:19pm **OLD BUSINESS**

Brian Rohm Commissioner

Mr. Rohm inquired on the status of the demolition of the Duncan property located on Laird and Kane Road. The Manager advised Mr. Rohm that Unis Demolition had filled out the permit and that Mr. Unis needs to cap the sewer lines before the Sewer Department will release the permit.

The Board of Commissioners wanted to express their concerns with the installation of the new welcome to Hopewell High School Signs that the lettering of the names of the champions on the signs were to small and hard to see. The Board directed the Manager to call Dobbish signs and express their concerns and displeasure with the signs and to see if there was anything they could do to make the names bigger.

9:28pm **ADJOURNMENT**

Mr. Kraus Motion to adjourn
Mr. DiPietro Second the motion
Voice Vote: All in favor
Motion Carried

Minutes Recorded by: Andy J. Brunette 09/12/11
Minutes Prepared by: Andy J. Brunette 09/13/11