



**HOPEWELL TOWNSHIP PARKS AND RECREATION
2016 SEASONAL EMPLOYMENT APPLICATIONS**

Recreation/Event Staff OR Maintenance Positions

Applications available at www.hopewelltp.com

OR at Municipal Building, 1700 Clark Blvd., (behind Jr. High School)

OR Hopewell High School Guidance Office

***Completed applications must be received at the
Municipal Building by Wednesday, January 20, 2016.***

****PLEASE NOTE: New Clearance Regulations require all applicants to
provide the following reports at their own expense:**

1. PA Criminal Record
2. PA Child Abuse
3. FBI Background

Website and Fee Information is on the Application.

Hiring is contingent upon review of the results of the clearances.

**Any questions, please call Pam 724-378-1460 x101
or Peggy 724-378-1460 x102**

THANK YOU!



Hopewell Township 1700 Clark Blvd., Aliquippa, PA 15001 724-378-1460

Department of Parks and Recreation

Seasonal Employment Application 2016

You must be 16 years old to be considered for employment with Hopewell Township.

All applicants MUST provide state and federal clearances before they begin work.
Online application for PA Child Abuse: <https://www.compass.state.pa.us/cwis/public/home>. FEE: \$8
Online application for PA State Police Criminal Record: <https://epatch.state.pa.us>. FEE: \$8
Online application for FBI Background Check: https://www.pa.cogentid.com/index_DHS.htm
The Cogent Systems Web site allows individuals to apply online, as well as provide detailed information regarding the application process. The cost of obtaining the FBI criminal record check is \$27.50.

Complete and return this application to the Hopewell Township Municipal Building by Wednesday, January 20, 2016. It is NOT necessary to attach your clearances to this application. Deadline to submit clearances is Friday, March 4, 2016.

PLEASE PRINT ALL INFORMATION!

NAME _____ DRIVER LICENSE NUMBER _____ State _____
ADDRESS _____
PRIMARY PHONE _____ ALTERNATE PHONE _____ EMAIL _____

My first choice is to work for (circle one): Park Recreation Park Maintenance Doesn't Matter/Either

WORK EXPERIENCE – Please list any jobs you currently hold or places you have worked, starting with most recent.

OR Check this box if you have NO formal work experience.

Employer Name	Type of Work Performed	Dates of Employment	Reason for Leaving

EDUCATION – Please list the names of schools you have attended.

High School _____ I am currently in Grade _____
Technical/Vocational School _____ Area of Study _____
Post High School/College _____ Current Grade Level _____
Degrees Earned _____

REFERENCES – Please list people who are familiar with your past experiences, abilities and/or job performance.

Do not list family members or people who are related to you.

Name	Contact Information/Phone Number	How do you know this person?

Volunteer Service

Extracurricular Activities – Clubs, Sports, Community Organizations

Specific Skills, Talents, Interests, Abilities or Experiences that would assist you for consideration of this position

“My signature certifies that the information provided on this application is complete and true to the best of my knowledge.” Signed: _____ Date _____

OFFICE USE ONLY: Date Application Received _____ Date Interviewed _____

Comments _____