RESOLUTION NO. R-2014-01

A RESOLUTION BY THE GOVERNING BODY OF THE

HOPEWELL TOWNSHIP

Beaver County , PA

Beaver County Tax Collection Committee (BCTCC)
Voting Delegate Appointment Resolution

Background. PA Act 32 of 2008 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their representatives on a county tax collection committee. The purpose of this resolution is to appoint the required delegates to the Beaver County Tax Collection Committee (BCTCC).

The BCTCC is a large 68 member committee (14 schools and 54 municipalities) that must have a quorum to conduct business. Delegates should be available for quarterly daytime meetings and be able to communicate by email. For municipalities, the officers of the BCTCC recommends that your municipal manager - administrator/secretary be appointed (by title) as the primary delegate and that your local school district business manager be appointed (by title) as a first or second alternate delegate . Appointing by title only will avoid the need to adopt a new resolution if the person holding a position changes. Appointing a first or second alternate delegate who attends from another organization helps to insure that a quorum is always present to conduct committee business.

Delegates are allowed to be appointed to serve more than one school district/municipality (this is encouraged to reduce the overall size of the committee). Several municipalities have found it more convenient to name an existing delegate from a nearby community who routinely attends the meetings as their primary or alternate delegate. Delegates do not need to be a resident of the school district/municipality. Due to the large size of the committee, communication to delegates and municipalities is by email only.

RESOLVED, by the governing body of the _HOPEWELL TOWNSHIP

that the following individuals/officials are appointed as BCTCC delegates for the municipality:

1. Primary voting delegate: Municipal Manager - Administrator / Municipal Secretary
   (Cross out title above if appointing by Name)_____ ANDY BRUNETTE_____

2. First alternate voting delegate: (Title or Name)_____ WENDY KASUNIC_____

3. Second alternate voting delegate: Local School District Business Manager

4. If the primary voting delegate cannot be present for a BCTCC meeting, the first alternate voting delegate shall be the municipal representative at the BCTCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a BCTCC meeting, the second alternate voting delegate shall be the municipal representative at the BCTCC meeting.

5. These appointments are effective immediately and shall continue until successors are appointed.

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting held on JANUARY 13, 2014.

Date: 1/13/14

Cindy Brunette
Secretary

Return a copy to: Larry Morley, BCTCC Chair, Borough of New Brighton, 610 Third Ave, New Brighton, PA 15066
by fax 724-847-5128 by email morley@newbrightonpa.org

Please attach the following by separate sheet or email:
-The actual name(s) and email contact information for your delegate(s)
- Also include an email address that is used by your municipal office.