# RESOLUTION R 2014.13

**A RESOLUTION OF THE GOVERNING BOARD OF HOPEWELL TWP., BEAVER COUNTY, PENNSYLVANIA, AUTHORIZING, EMPOWERING AND DIRECTING THE PROPER OFFICERS OF THE GOVERNING BOARD TO APPOINT A LIAISON BETWEEN IT AND BERKHEIMER, THE DULY APPOINTED COLLECTOR OF LOCAL TAXES FOR THE DISTRICT, FOR THE EXPRESS PURPOSE OF SHARING CONFIDENTIAL TAX INFORMATION WITH THE DISTRICT FOR OFFICIAL PURPOSES.**

**WHEREAS**, the Local Tax Enabling Act ("LTEA"), authorizes certain political subdivisions, including **HOPEWELL TWP, BEAVER COUNTY**, to provide for the creation of such bureaus or the appointment and compensation of such officers, clerks, collectors and other assistants and employees as may be deemed necessary for the assessment and collection of taxes imposed under the authority of that Act; and

**WHEREAS, HOPEWELL TWP., BEAVER COUNTY**, has entered into contractual agreement with **BERKHEIMER** of Bangor, Pennsylvania, whereby and whereunder **HOPEWELL TWP.** appointed Berkheimer to collect **certain local taxes**; and

**WHEREAS**, the LTEA specifically mandates that any information gained by the appointed tax officer, his agents or by any other official or agent of the taxing district, as a result of any declarations, returns, investigations, hearings or verifications required or authorized by the taxing municipality's ordinance or resolution, be kept confidential, except for official purposes; and

**WHEREAS**, any person who divulges any information which is confidential under the provisions of any ordinance or resolution, upon conviction may be subject to fines and/or imprisonment, upon conviction, and dismissal from office or discharge from employment; and

**WHEREAS**, Berkheimer requires passage of a resolution by the governing body of **HOPEWELL TWP., BEAVER COUNTY** specifying that said confidential information is needed for official purposes and absolving Berkheimer from any liability in connection with the release of said confidential information;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. **Hopewell Township, Beaver COUNTY** hereby **appoints** Norman Kraus, Jr. Township Manager, as **its authorized representative to make requests** upon and receive any and all tax information and records **from Berkheimer**, relative to the collection of taxes for **HOPEWELL TOWNSHIP**, as desired and deemed necessary by CLIENT, to be used for official purposes only; and
2. Berkheimer is hereby directed to provide and/or transmit any and all tax information and records, or any portion thereof, relating to the collection of taxes for the **TOWNSHIP OF HOPEWELL**, upon request, to _Norman Kraus, Jr. Township Manager, as the authorized contact representative for it.
3. **HOPEWELL TWP., BEAVER COUNTY** hereby saves harmless, indemnifies and/or absolves Berkheimer from and against any and all liability in connection with the release of said confidential information.

**RESOLVED, ENACTED AND ADOPTED** at a meeting held on the 14th day of July, 2014.

BY: Rich Bufalini

Rich Bufalini, President, Hopewell Twp. Board of Commissioners

Joe Kusnir

Joe Kusnir, Vice President Hopewell Twp. Board of Commissioners

Norman Kraus Jr.

Norman Kraus, Jr. Hopewell Township Manager

ATTEST:

Corbona A. Smith - ACCOUNT'L PAYABLE