

**TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
BUSINESS MEETING MINUTES**

**7:00pm: Business Meeting Called to Order by Mr. Kraus and that the meeting will be recorded**

**ROLL CALL 7:00pm**

President

Norm Kraus Jr

Vice President

Rich Bufalini Arrived 7:47pm

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm Absent

**7:03pm CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA None**

**7:03pm BUSINESS AGENDA**

Mr. Kusnir Motion to approve the Business Meeting Minutes dated October 28, 2013.

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Absent

Mr. Bufalini Absent

Mr. Kraus Yes

Motion Carried

Mr. DiPietro Motion to approve the list of bills dated October 28, 2013 as presented, General Fund \$39,144.55 and Sewer Fund \$142,698.75, and State Fund \$15,184.15.

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Absent

Mr. Bufalini Absent

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve the October 2013 Tax Collector's Report.

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Absent

Mr. Bufalini Absent

Mr. Kraus Yes

Motion Carried

Page 2, November 18, 2013 Business Meeting Minutes

Mr. Kusnir Motion to approve the October 2013 Financial Statements Report as presented.  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Absent  
Mr. Kraus Yes  
Motion Carried

Mr. Kusnir Motion to approve the 2014 Park advertisements in the following school programs: High School Musical, Lady Vikings Girls' Basketball, and Varsity Boys' Basketball in the amount of \$300.00 per budget line item 1-454-345  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Absent  
Mr. Kraus Yes  
Motion Carried

Mr. Kusnir Motion to approve the 2014 annual Township Meetings Schedule  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Absent  
Mr. Kraus Yes  
Motion Carried

Mr. Kusnir Motion to approve Youngblood Paving Invoice 2013-333 in the amount of \$211,390.75 for the 2013 Road Paving Program per budget line item 1-430-000  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Absent  
Mr. Kraus Yes  
Motion Carried

**7:08pm** **COMMISSIONERS REPORTS AND DEPARTMENT REPORTS GIVEN ARE ON FILE**

**7:10pm** **OLD BUSINESS** NONE

**7:10pm** **NEW BUSINESS** NONE

**7:10pm            PUBLIC FORUM CITIZENS COMMENTS**

**Pat Belcufine 103 Wallace Circle**

Mr. Belcufine requested that the Commissioners' reinstate the Leaf Vac program within the Township. Mr. Belcufine also commented that he was representing the views of his neighbors that live on Wallace Circle. Mr. Belcufine also stated that Waste Management did not come on Saturday for the Leaf Collection. The Manger will investigate that issue. Commissioner Kraus advised Mr. Belcufine that when the Leaf Collection was done in house that it was a very inefficient, costly and time consuming for the Road Department. Mr. Kraus did state that he will discuss his request with the Board at a future meeting.

**7:17pm            ANNOUNCEMENTS**

Visit with Santa at Hopewell Community Park will be Saturday December 7, 2013 from 11am to 2pm.

Now is the time to start building your self-propelled sled to race at the park. "Chilin' in the Park is Saturday January 25, 2014. Get your team together and get creative. Rules and entry forms at [www.hopewelltp.com](http://www.hopewelltp.com)

Applications are now being accepted for seasonal Park employment for the 2014 Summer Season. Applications are available at the Township Municipal Building and Hopewell High School Guidance Counselors Office and the Township website. Applications must be returned to the Director of Parks and Recreation at the Municipal Building by no later than January 31, 2014.

- 7:23pm            EXECUTIVE SESSION            IN**
- 7:47pm            EXECUTIVE SESSION            OUT**
- 7:50pm            BUDGET MEETING**
- 7:56pm            EXECUTIVE SESSION            IN**
- 9:10pm            EXECUTIVE SESSION            OUT**

Mr. Kusnir            Motion to submit a purchase offer for delinquent tax property for the Beaver County Tax Claim Bureau in the amount of \$4,471.55 for tax parcel 65-003-1006-000, and \$4,744.11 for tax parcel 65-003-1002-000

Mr. DiPietro            Second the motion

Roll Call Vote:

- Mr. DiPietro            Yes
- Mr. Kusnir            Yes
- Mr. Rohm            Absent
- Mr. Bufalini            Yes
- Mr. Kraus            Yes

Motion Carried

Mr. Kusnir            Motion to Hire Pamela Konstantakis as of January 1, 2014 as Hopewell Township's Marketing and Communications Director.

Mr. Bufalini            Second the motion

Roll Call Vote:

- Mr. DiPietro            Yes
- Mr. Kusnir            Yes
- Mr. Rohm            Absent
- Mr. Bufalini            Yes
- Mr. Kraus            Yes

Motion Carried

Page 4, November 18, 2013 Business Meeting Minutes

Mr. Bufalini Motion to hire Jared Rogers and Darren Caruso as full time Police Officers effective January 1, 2014 at the entry level pay scale with benefits according to the Police Contract.  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes  
Motion Carried

Mr. Kusnir Motion to accept the 2014 proposed budget as follows: General Fund \$5,331,000, Sewer Fund \$3,099,000, Sewer Reserve Construction Fund \$450,000 and Liquid Fuels Fund \$326,660  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes  
Motion Carried

Mr. Bufalini Motion to advertise the 2014 proposed budget for public viewing  
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes  
Motion Carried

**11:32pm**

**ADJOURNMENT**

Mr. Kusnir Motion to adjourn  
Mr. Bufalini Second the motion  
Voice Vote: All in favor  
Motion Carried

Minutes Recorded by: Andy J. Brunette 11/18/13  
Minutes Prepared by: Andy J. Brunette 11/21/13