

**TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
WORKSHOP MINUTES**

February 11, 2013  
Meeting in Session at 6:30 p.m.

**6:30pm: Workshop Meeting Called to Order by Mr. Bufalini and that the meeting will be recorded**

**ROLL CALL**

President

Norm Kraus Jr. Absent

Vice President

Rich Bufalini

Commissioners

Nick DiPietro Arrived 6:34pm

Joe Kusnir

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

**6:30pm** Steve Wayhart Hopewell Township marketing report and update

**7:13pm** **ENGINEERS REPORT** Marie Stratakis-Hartman (Report on File)

**8:05pm** **PARKS AND RECREATION REPORT** Pam Fiejdasz (Report on File)

**8:23pm** **CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA** NONE

**8:23pm** **BUSINESS AGENDA**

Mr. Rohm Motion to approve the Workshop Minutes of January 14, 2013

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Absent

Motion Carried

Mr. Kusnir Motion to approve the list of bills dated February 11, 2013

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Absent

Motion Carried

Mr. Kusnir Motion to approve application #4 from Lone Pine Construction, Inc. in the amount of \$83,267.57 for the Raccoon Creek WPCS Aeration Systems Upgrade per budget line item 19-449-002  
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent  
Motion Carried

Mr. Kusnir Motion to approve the purchase and installation of a surge protection system from Weber Electric in the amount of \$3,295.00 for the McKinley Pump Station pending discussion with Duquesne Light per budget line item 8-429-750  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent  
Motion Carried

Mr. Kusnir Motion to approve the purchase of a new waste sludge pump from Ram Industrial Services, Inc. in the amount of \$1,927.00 for the Raccoon Plant per budget line item 8-429-750  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent  
Motion Carried

Mr. Kusnir Motion to approve the purchase of a used Club Car four seat gas golf cart from Bill Fiejdasz in the amount of \$800.00 for the Recreation Department per budget line item 1-454-750  
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent  
Motion Carried

**8:27pm** **ITEMS FOR DISCUSSION**

Mike Jones updated the Board that the new grading ordinance is still in the process of being completed. Mr. Jones advised the Board that he is finalizing the property maintenance ordinance. Mike and Marie have not heard anything from Westfield Towers in regards to their maintenance bond, they will continue to try and contact them. Mike discussed setting up a meeting with Don Tramp and Representative Christiana, Mr. Betters and the Board of

Commissioners to discuss developments. Mike discussed setting up a meeting with Creswell Water Authority to get their input on the water meter shut-off ordinance. Mike Jones went over revisions on Resolution 2013-03 in regards to seismic testing within the Township. Mr. Jones updated the Board on the Billboard ordinance and advised the Manager if someone does not pay the tax the Township has the authority to cite them. Mr. Jones advised the Board that the Township will keep the Roman case opened and not let the court cancel the case. The manager advised the Board that the next time there is a heavy rain that he and the engineer will take a look at the drainage situation on Golf Course Road. Mr. Jones is investigating Act 188 dealing with changing the elected position of Township Treasurer to Tax Collector; this might need to have an ordinance. Mr. Jones will report his findings after his investigation on this issue. After receiving a letter from Representative Christiana requesting a meeting with the Board, the Board gave the okay to set up an evening meeting with him. The Manager discussed with the Board the Better's KOZ Zone and advised the Board that it is scheduled to expire December 31, 2013 and that the Board will have to take some kind of action on this. Mr. Jones will investigate when the KOZ zone expires to make sure we have the correct date. The Manager and engineer discussed with the Board the frustration and the non-response they get from Aliquippa Water Authority. The Manager asked the Township solicitor to send a letter to their solicitor setting up a meeting between the Boards, Managers, Solicitors, and engineers so that the Township can figure out why Aliquippa Water Authority completely ignores continually our request for notification when they are opening up our streets for water repair and road closures. Mike Jones will send a letter. The Board discussed the request from the Road Department to purchase a Limbinator to assist in cutting down high tree branches.

**9:10                    EXECUTIVE SESSION IN**

**9:18                    EXECUTIVE SESSION OUT**

Mr. Kusnir            Motion to approve the purchase of the Limbinator Saw Model #LS8 in the amount of \$1,899.99 for the Public Works Department per budget line item 1-430-750

Mr. DiPietro        Second the motion

Roll Call Vote:

- Mr. DiPietro        Yes
- Mr. Kusnir         Yes
- Mr. Rohm            Yes
- Mr. Bufalini        Yes
- Mr. Kraus           Absent

Motion Carried

**9:20pm                CITIZENS FORUM**

**Bob Williams 2219 Neish Avenue**

Mr. Williams asked the Board to consider Joanne Gennaro to be appointed to fill the vacant seat left by Jason Simoni on the Township Planning Commission Board. The vacant seat term will end December 31, 2013. The Board advised Mr. Williams that Mrs. Gennaro needs to submit a special committee application form to the Board and that they would consider it at the time.

**9:21pm                NEW BUSINESS**

**Commissioner Rohm**

Mr. Rohm advised the Board that he witnessed PennDot surveying Veasey Road again and said it looks like they are finished. Mr. Rohm also advised the Manager that the Township flag is 4x6 and the State and U.S. flags are 3x5. Mr. Rohm. advised the Manager that the Township flag cannot be bigger than the State or U.S flags that it has to be the same size or smaller. The Manager stated that he will investigate the flag issue.

**Commissioner Kusnir**

Mr. Kusnir stated that he had a complaint about Waste Management and the way they were handling the senior discounts. Mr. Kusnir wants to make sure that there are no more bumps in the road and that Waste Management understands the contract and that their service centers are on the same page in giving out information to the Township's senior citizens. The Manager did tell Mr. Kusnir that seniors that can come to the Township building

and that the administration staff would take care of faxing those senior ID's to Waste Management for them so that they can be registered to get the 10% discount.

**9:23pm**            **OLD BUSINESS**            **None**

**9:30pm**            **EXECUTIVE SESSION IN**

**10:40pm**            **EXECUTIVE SESSION OUT**

Mr. Kusnir            Motion to rehire the following seasonal Park Recreation employees at a rate of \$7.75 per hour:  
Megan Ciccarelli, Jeanna Paul, Erin Donnelly, Lacey Laurito, Sarah Homyk, Ashley Cameron,  
and Ben Galzerano

Mr. Rohm            Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm            Yes  
Mr. Bufalini        Yes  
Mr. Kraus            Absent

Motion Carried

Mr. DiPietro        Motion to rehire the following seasonal Park Recreation employees at a rate of \$7.50 per hour:  
Andrew Brunette and Karen Langton

Mr. Bufalini        Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            No  
Mr. Rohm            Yes  
Mr. Bufalini        Yes  
Mr. Kraus            Absent

Motion Carried

Mr. Rohm            Motion to rehire Karen Langton as the seasonal Park Recreation Van Driver at a rate of \$9.00 per  
hour

Mr. Kusnir            Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm            Yes  
Mr. Bufalini        Yes  
Mr. Kraus            Absent

Motion Carried

Page 5, February 11, 2013 Workshop Meeting Minutes

Mr. DiPietro Motion to hire the following seasonal Park Recreation employees at a rate of \$7.25 per hour pending submission of workers permits and Act 151 clearances: Ryan Cox, Justin Kraus, and Liana Muia

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes, with the exception of Justin Kraus  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent

Motion Carried

Mr. Kusnir Motion to rehire seasonal Park Maintenance employee Matt Critchlow at a rate of \$7.50 per hour

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent

Motion Carried

Mr. Kusnir Motion to rehire the following seasonal Park Maintenance employees at a rate of \$7.75 per hour: Ed Domitrovich, Robert Swan, and Aaron Zimmerman

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Abstain  
Mr. Kraus Absent

Motion Carried

Mr. Kusnir Motion to rehire seasonal Park Maintenance employee Daniel Domsic at a rate of \$8.00 per hour

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Absent

Motion Carried

Page 6, February 11, 2013 Workshop Meeting Minutes

Mr. Rohm            Motion to authorize the payment of Township retirement benefits to Assistant Chief Gary Tranelli in the amount of \$20,808.00, pending Mr. Tranelli signing his pension approval benefit form  
Mr. Bufalini        Second the motion

Roll Call Vote:

Mr. DiPietro      Yes  
Mr. Kusnir        Yes  
Mr. Rohm          Yes  
Mr. Bufalini      Yes  
Mr. Kraus         Absent  
Motion Carried

Mr. Kusnir        Motion to authorize the Manager to hire a temporary receptionist through a temp agency at a rate of \$12.00 per hour three days a week to replace Patti Owens well she is on medical leave of absence  
Mr. Bufalini       Second the motion

Roll Call Vote:

Mr. DiPietro      Yes  
Mr. Kusnir        Yes  
Mr. Rohm          Yes  
Mr. Bufalini      Yes  
Mr. Kraus         Absent  
Motion Carried

**10:53pm            ADJOURNMENT**

Mr. Kusnir        Motion to adjourn  
Mr. Bufalini       Second the motion  
Voice Vote:       All in favor  
Motion Carried

Minutes Recorded by: Andy J. Brunette 02/11/13  
Minutes Prepared by: Andy J. Brunette 02/12/13