

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

March 11, 2013
Meeting in Session at 7:10 p.m.

6:00pm Marketing meeting update with BrandMill

7:10pm: Workshop Meeting Called to Order by Mr. Kraus and that the meeting will be recorded

ROLL CALL

President

Norm Kraus Jr.

Vice President

Rich Bufalini

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

7:10pm ENGINEERS REPORT Marie Stratakis-Hartman (Report on File)

8:04pm CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA

Garret Ridgeway and Jacob Welsh from Scouts Troop 246 were in attendance to work on their communications merit badge

8:06pm BUSINESS AGENDA

Mr. Kusnir Motion to approve the Workshop Minutes of February 11, 2013

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Abstain

Motion Carried

Mr. Bufalini Motion to approve the list of bills dated March 11, 2013

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve application #5 from Lone Pine Construction, Inc. in the amount of \$54,625.23 for the Raccoon Creek WPCS Aeration Systems Upgrade per budget line item 19-449-002
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes
Motion Carried

Mr. Kusnir Motion to approve the purchase of two (2) new 5KW Unit Heaters from Pittsburgh Air Systems, Inc. in the amount of \$2,000.00 in conjunction with the Raccoon Plant Aeration Systems upgrade project per budget line item 19-449-002
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes
Motion Carried

Mr. Kusnir Motion to approve the purchase of Fiberglass Plates from BissNuss, Inc. in the amount of \$1,490.00 in conjunction with the Raccoon Plant Aeration Systems upgrade project per budget line item 19-449-002
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes
Motion Carried

8:08pm **CITIZENS FORUM**

Brad Batchelor Hopewell Township Park Board

Brad Batchelor from the Park Board was in attendance with other Park Board members and wanted to update the Board on their ideas for the land across from the park on what they were thinking of what needed to be constructed. Mr. Kraus and Mr. Bufalini advised Mr. Batchelor that there were standard items submitted to the DCNR for the grant application that included additional parking, a multi-use recreational facility, and a pavilion. Any deviation from the original plan would need approval from the DCNR. Mr. Kraus and Mr. Bufalini also advised the Park Board to prioritize their list of request for what they want on the 17 acres. Mr. Batchelor also wanted to publically thank Bob Stiegerwald for all his help and public contribution for all of his work that he has done at the Nature Center and Municipal Building, and that his public service to the community is greatly appreciated and has not gone unnoticed. Mr. Kraus also on the behalf of the Board thanked the new members of the Park Board and thanked them for their service and hard work.

8:19pm **ITEMS FOR DISCUSSION**

Mike Jones passed out a letter to the Board that he will be sending to the Aliquippa Water Authority in regards to the problems that we have been having with them and that a meeting between Aliquippa Water Authority and Hopewell Township needs to be set up so that these issues can be worked out. Mike stated that he is still researching the Better's KOZ Zone that is due to expire at the end of this year. He did state that he is expecting Mr. Better's to request an extension to the KOZ Zone. Mike is currently working on the Act 188 Tax Collector ordinance and the Patient Protection and Affordable Care Act. Mike will amend the mechanical device license resolution to update the fees to include cherry machines. Mike will get with the Chief of Police in regards to updating the Township's Civil Service rules and regulations. Mike updated the Board that the new grading ordinance is still in the process of being completed. Mr. Jones advised the Board that he is finalizing the property maintenance ordinance. Mike and Marie have not heard anything from Westfield Towers in regards to their maintenance bond, they will continue to try and contact them. Mike Jones went over the proposed Resolution R-2013-04 on amending Resolution 2013-03 in regards to seismic testing within the Township. The Manager went over with the Township Solicitor the billboard companies that have not responded to the billboard tax and what would be the next step of action in regards to the companies that did not respond. Mike Jones was advised by the Board to send a letter to Mr. Maganiello in regards to a catch basin that is clogged on his property. The clogged catch basin is causing extensive run-off onto a Township Road and is damaging the road. Mr. Jones will send him a letter in regards to the clogged catch basin.

8:50pm **EXECUTVE SESSION IN**

10:00pm **EXECUTIVE SESSION OUT**

Mr. Kusnir Motion to approve Family Medical leave for Police Officer Robert Clark retro to March 9, 2013 to March 25, 2013
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

10:01pm **NEW BUSINESS**

Commissioner Rohm

Mr. Rohm asked the Manager about the alley ways behind his business and if they were maintained by the Road Department or if they were private drives? The Manager responded and advised Mr. Rohm that all the alleys are private. Mr. Rohm was questioned by residents who live in that area on why the Township does not maintain the alleys so he was inquiring. The Manager informed Mr. Rohm that those residents would have to come to the Township and have everybody on those alleys sign maintenance release forms.

10:02pm **OLD BUSINESS** None

10:03pm **ADJOURNMENT**

Mr. Kusnir Motion to adjourn
Mr. Rohm Second the motion
Voice Vote: All in favor
Motion Carried

CHECKS RAN BEFORE WORKSHOP MEETING ON 4-8-13

GENERAL		AMOUNT	CK#
	COMCAST		
01-427-321	DEPOSITORY PHONE 3/26-4/25	\$ 54.73	40733
	COMCAST		
01-430-321	ROAD PHONE-INTERNET 3/26-4/25	\$ 140.83	40734
	TEAMSTERS #261 + EMPLOYERS WELFARE FUND		
	GENERAL FUND HEALTH INSURANCE MAY 2013	\$ 15,321.82	40735
	POLICE DEPT HEALTH INSURANCE MAY 2013	\$ 20,553.41	40735
		\$ 35,875.23	
	THE STANDARD INSURANCE COMPANY		
	SUPERVISORS GROUP INSURANCE APRIL 2013	\$ 444.91	40736
	GUARDS GROUP INSURANCE APRIL 2013	\$ 45.04	40736
	BATES/SMALL GROUP INSURANCE APRIL 2013	\$ 103.06	40736
	ROAD DEPT. GROUP INSURANCE APRIL 2013	\$ 278.62	40736
	POLICE DEPT GROUP INSURANCE APRIL 2013	\$ 1,018.75	40736
		\$ 1,890.38	
	TOTAL	\$ 37,961.17	