

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

April 8, 2013
Meeting in Session at 7:10 p.m.

6:00pm Caretaker interviews

6:33pm: Workshop Meeting Called to Order by Mr. Kraus and that the meeting will be recorded

ROLL CALL

President

Norm Kraus Jr.

Vice President

Rich Bufalini Arrived 6:57pm

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Wendy Kasunic Administration Manager/Assistant Twp Manager

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

6:34pm **ENGINEERS REPORT** Marie Stratakis-Hartman (Report on File)

7:35pm **CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA** NONE

7:35pm **BUSINESS AGENDA**

Mr. Rohm Motion to approve the Workshop Minutes of March 11, 2013

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve the list of bills dated April 8, 2013

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

8:19pm **ITEMS FOR DISCUSSION**

Mike Jones talked to the seismic testing company Seitel about the board’s decision to not allow seismic testing to be conducted on Sundays as well as getting a list of municipalities that currently have this testing to be completed. Mike has had no response from them and neither has the Township. The revisions to the seismic testing resolution will not be completed until Mike gets the references from Seitel. At the next workshop meeting the Township Manager will give Mike a list of companies that have not responded to the billboard ordinance. Mike is currently working on the Act 188 Tax Collector ordinance and the Patient Protection and Affordable Care Act. Mike’s law firm will be sending a representative to a conference on this issue. Mike will amend the mechanical device license resolution to update the fees to include cherry machines. Mike will get with the Chief of Police in regards to updating the Township’s Civil Service rules and regulations. Mike also updated the Board on the request that Chief had made for the changes to the Civil Service rules and regulations. Mike updated the Board that the new grading ordinance is still in the process of being completed. Mr. Jones advised the Board that he is finalizing the property maintenance ordinance. Mike and Marie have not heard anything from Westfield Towers in regards to their maintenance bond, they will continue to try and contact them. Mike discussed the resolution for raising the Township’s capitalization threshold. Mike advised the Board that the draft letter to Mr. Maganiello in regards to a catch basin that is clogged on his property is ready to be sent out. The clogged catch basin is causing extensive run-off onto a Township Road and is damaging the road. Mike updated the Board on the Rudy Mursoski failure to pay refuse case. The Manager discussed with the Board the Parkfest Firework recommendations from the Park Board.

- Mr. DiPietro Motion to approve Zambelli for two days of fireworks for 2013 Park Fest in the amount of \$5,965.00 per night, per budget line item 1-454-470
- Mr. Bufalini Second the motion

Roll Call Vote:

- Mr. DiPietro Yes
- Mr. Kusnir Yes
- Mr. Rohm Yes
- Mr. Bufalini Yes
- Mr. Kraus Yes

Motion Carried

- Mr. Rohm Motion to approve advertisement of Park summer events in the artist-in-residence –concert program in the amount of \$50.00 per budget line item 1-454-345
- Mr. DiPietro Second the motion

Roll Call Vote:

- Mr. DiPietro Yes
- Mr. Kusnir Yes
- Mr. Rohm Yes
- Mr. Bufalini Yes
- Mr. Kraus Yes

Motion Carried

7:54pm **CITIZENS FORUM** **NONE**

7:56pm **NEW BUSINESS**

7:56pm **OLD BUSINESS**

Commissioner DiPietro

Mr. DiPietro inquired about the letter he received from Mr. Drummer in regards to the letter that the Township Zoning officer sent him for general storage violations. Mr. DiPietro wanted to know if his general storage violation was just the boat in his yard issue or other violations. Mr. DiPietro was informed that Mr. Drummer has numerous general storage violations.

8:00pm **EXECUTIVE SESSION** **IN**

8:38pm **EXECUTIVE SESSION** **OUT**

Mr. Bufalini Motion to approve the advertisement for the position of Police Administrative Assistant to the Chief of Police per budget line item 1-410-340

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to hire seasonal Depository Guards Bernard Juth and Benny Giannetti at a rate of \$10.25 per hour per budget line item 1-427-140

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to hire Brian Conforto as Park Caretaker, waving the \$400.00 security deposit

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

8:41pm **ADJOURNMENT**

Mr. Kusnir Motion to adjourn

Mr. Kraus Second the motion

Voice Vote: All in favor

Motion Carried

Minutes Recorded by: Andy J. Brunette 04/08/13

Minutes Prepared by: Andy J. Brunette 04/10/13