

**TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
WORKSHOP MINUTES**

May 6, 2013  
Meeting in Session at 7:15 p.m.

**6:00pm Police Administrative Assistant Interviews**

**7:15pm: Workshop Meeting Called to Order by Mr. Kraus and that the meeting will be recorded**

**ROLL CALL**

President

Norm Kraus Jr.

Vice President

Rich Bufalini

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

Others Present

Andy Brunette, Township Manager/Controller

Marie Stratakis-Hartman, Township Engineer

Mike Jones Township Solicitor

**7:16pm            ITEMS FOR DISCUSSION**

Mike Jones stated that a letter to James Manganello is being sent out in response to the storm sewer system and the catch basin that is causing damage to the public roadway. Mike also completed a letter to be sent to Chuck Betters in regards to his KOZ zone status and a list of employees that are currently working at his properties so that the Township can verify earned income tax is being withheld and paid by those employees. Mike updated the Board on the magistrate hearing with Mr. Raines and Mr. Leone. Mike and Marie discussed setting up a meeting with Aliquippa Water Authority so that the Township and the Water Authority can come to some sort of mutual agreement in regards to working together. Marie will call the Aliquippa Water Authority engineer to try and set up a meeting. The Bet-Tech land development plan was discussed. Mike stated that he will be sending out a letter in regards to Lamar Advantage Company not complying with the Township Billboard ordinance. Mike updated the Board on the Patient Protection and Affordable Care Act. Mike will meet with the Chief of Police in regards to updating the Township's Civil Service rules and regulations. Mike updated the Board that the new grading ordinance is still in the process of being completed. Mr. Jones advised the Board that he is finalizing the property maintenance ordinance. Mike and Marie have not heard anything from Westfield Towers in regards to their maintenance bond, they will continue to try and contact them. A lengthy discussion was held with a representative with Sietel in regards to seismic testing within the Township with the Board. At this time the Board decided that no changes are to be made to our current resolution regulating seismic testing within Hopewell Township.

**8:11pm            ENGINEERS REPORT Marie Stratakis-Hartman (Report on File)**

**8:50pm            CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA    NONE**

**8:52pm**            **BUSINESS AGENDA**

Mr. Kusnir        Motion to approve the Workshop Minutes of April 8, 2013  
Mr. Rohm         Second the motion

Roll Call Vote:

Mr. DiPietro     Yes  
Mr. Kusnir        Yes  
Mr. Rohm          Yes  
Mr. Bufalini      Yes  
Mr. Kraus         Yes

Motion Carried

Mr. Kusnir        Motion to approve the list of bills dated May 6, 2013  
Mr. Bufalini      Second the motion

Roll Call Vote:

Mr. DiPietro     Yes  
Mr. Kusnir        Yes  
Mr. Rohm          Yes  
Mr. Bufalini      Yes  
Mr. Kraus         Yes

Motion Carried

Mr. Kusnir        Motion to approve Brodhead Beer as the Park Fest 2013 Beer, Smirnoff and soda vendor in the amount of \$2,754.00 as recommended by the Park Board per budget line item 1-454-470  
Mr. Bufalini      Second the motion

Roll Call Vote:

Mr. DiPietro     Yes  
Mr. Kusnir        Yes  
Mr. Rohm          Yes  
Mr. Bufalini      Yes  
Mr. Kraus         Yes

Motion Carried

Mr. Rohm         Motion to approve Satin Sound System for Park Fest 2013 in the amount of \$2,200 as recommended by the Park Board per budget line item 1-454-470  
Mr. Bufalini      Second the motion

Roll Call Vote:

Mr. DiPietro     Yes  
Mr. Kusnir        Yes  
Mr. Rohm          Yes  
Mr. Bufalini      Yes  
Mr. Kraus         Yes

Motion Carried

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Mr. DiPietro Motion to approve the rental of a six passenger golf cart from Golf Carts Unlimited for Park Fest 2013 in the amount of \$300.00 as recommended by the Park Board per budget line item 1-454-470  
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve the rental of draft horses and carriage from Friendship Hill Equine Stable for Park Fest 2013 in the amount of \$450.00 as recommended by the Park Board per budget line item 1-454-470  
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Rohm Motion to recognize and honor Hopewell Township resident Bob Steigerwald for his exemplary volunteer service and selfless generosity to help make Hopewell Township a better community to live in as recommended by the Park Board  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Rohm Motion to approve Resolution R-2013-04 amending Resolution R-2012-21, establishing annual licensing application fees for mechanical amusement devices in accordance with Ordinance 2012-10  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve Resolution R-2013-05 adopting and setting forth a threshold for capitalization of assets  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve the final adjusting change order with Lone Pine Construction Inc. in the amount of \$12,111.44 in conjunction with the Raccoon Plant Aeration Project  
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

**9:01pm** CITIZENS FORUM NONE

**9:01pm** NEW BUSINESS

**9:01pm** OLD BUSINESS

**Commissioner Rohm**

Mr. Rohm asked the Manager if we had contacted PennDot in regards to Kane Road washing away between Kane Road Elementary School and Laird Drive. The Manager responded and advised Mr. Rohm that it had been reported to Jeff Lancas at PennDot, but will follow-up in the upcoming week to check on the progress of repair with the Township Engineer and PennDot.

**9:02pm** EXECUTVE SESSION IN

**9:59pm** EXECUTIVE SESSION OUT

Mr. Bufalini Motion to hire Amber Mineard as Hopewell Township's Police Administrative Assistant at an annual salary of \$27,000 plus benefits affective May 6, 2013. Amber Mineard has first right of refusal, followed by Christine Komen. Christine Komen has second right of refusal followed by Patricia Forrest.  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Yes  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

**10:01pm**      **ADJOURNMENT**

Mr. DiPietro      Motion to adjourn  
Mr. Kraus          Second the motion  
Voice Vote:        All in favor  
Motion Carried

Minutes Recorded by: Andy J. Brunette 05/06/13  
Minutes Prepared by: Andy J. Brunette 05/08/13