

**TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
WORKSHOP MINUTES**

August 12, 2013  
Meeting in Session at 6:30 p.m.

**6:30pm: Workshop Meeting Called to Order by Mr. Kraus and that the meeting will be recorded**

**ROLL CALL**

President

Norm Kraus Jr.

Vice President

Rich Bufalini

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

Others Present

Wendy Kasunic, Township Assistant Manager

Mike Jones, Township Solicitor

**6:30pm            ENGINEERS REPORT Marie Stratakis-Hartman (On vacation -Report on File)**

Mr. Kusnir asked the status of the road program, Mr. Kraus stated that as per his conversation with Marie Hartman on Friday, August 9<sup>th</sup>, there is still no start date at this time. In addition Mr. Kusnir asked about the DCNR grant, Marie Hartman is waiting on a response in reference to the revisions to the features (smaller pavilion, exercise equipment and multi use court) to see if a formal submission will be necessary.

Mr. DiPietro asked if there has been a meeting date set with Aliquippa Water/Sewer Authority. Mr. Bufalini stated that one has not been set yet, but will advise as soon as it is. (it should be before the end of the year)

**6:38pm            CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA    NONE**

**6:38pm            BUSINESS AGENDA**

Mr. Kusnir            Motion to approve the Workshop Minutes of July 8, 2013  
Mr. Bufalini            Second the motion

Roll Call Vote:

Mr. DiPietro        Yes

Mr. Kusnir            Yes

Mr. Rohm            Yes

Mr. Bufalini        Yes

Mr. Kraus            Yes

Motion Carried

Mr. Kusnir Motion to approve the list of bills dated 8/12/13. General Fund \$60,020.87, State Fund \$15,184.19 and Sewer Fund \$129,392.52.

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes with exception to 08-429-450 \$150.00 Bufalini Plumbing Sewer Fund page 2 of 9/relative.

Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve Resolution #2013-09 for plan revision for new land development for Bet Tech Industrial Park lots 2 and 3.

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

**6:46pm** **ITEMS FOR DISCUSSION**

Mike Jones, Township Solicitor updated the board on all of the pending items he has been working on.

Mike Jones, Township Solicitor and Mr. Kraus did a review of Resolution 2013-08 on the Ohio River Trail. It would require minimal maintenance on the Township property (approx. ½ mile) of the trail head, trail parking, trail mowing and security to patrol as determined by the Township.

Mike reviewed the legislative and requested changes to the Civil Service rules and regulations. The Commissioners requested more modifications, Mike will have a revised draft of the rules and regulations prepared and submitted to the Township tomorrow. The rules and regulations can be approved tonight with the changes discussed tonight being made. The Commission will have to have a meeting to approve these rules and regulations.

Mike will get with Marie Hartman, Township Engineer, upon her return from vacation and work on getting a meeting with Jimmy Maggs in reference to the situation down at Shadow Lakes.

Mike reviewed the FOP Agreement with the revisions that the board had agreed upon. The motion to approve the agreement can be made tonight. Once this is executed by the FOP and the Township then the changes will be made officially to the pension plans by resolution. Another change to the CBA will not be needed as this will effectively make that change.

The Township is looking into selling the 1960 road work tar & chipper which was purchased from Floyd Wine as we do not use this piece of equipment. Mike was asked if this needs to be put out for bid if the purchaser is another municipality, he responded that it does not have to be put to bid. This equipment was not purchased with a grant.

**7:46pm** **CITIZENS FORUM**

Mr. Kraus would like to acknowledge the attendance of Angela Stevens.

**7:48pm**            **NEW BUSINESS**

**Commissioner Kusnir**

Mr. Kusnir would like Marie Hartman/John Bates to check into the situation of a chain being placed across the entrance to the right of way accessing the water retention pond at Sweetbrier, as he has received emails about this. He also received an email about extra asphalt being needed by the blue booth located at the Junior High. The Township/Andy Brunette advised Mr. Ross that we cannot help in this situation without permission from the school. Mr. Bufalini suggested this may be something that can be taken care of when the school makes the improvements/changes to the basketball and tennis courts. Mr. Kraus asked that I update Marie Hartman and have her check into this and advise.

**Commissioner Rohm**

Mr. Rohm stated that Kane Road was opened up by the gas company on the section of the road that turns off by the trailer park and the patch was very poorly done.

**Commissioner Kraus**

Mr. Kraus updated the Board on the meetings that he and Andy along with Steve Wayhart/Brand Mill have been attending promoting the Township for development. Mr. Kraus feels the Township is moving in a good direction.

**8:06pm**            **OLD BUSINESS**

**Commissioner DiPietro**

Mr. DiPietro asked Mike Jones for an update on the Seitel situation. The meeting was then brought into executive session.

**8:06pm**            **EXECUTIVE SESSION IN**

**8:25pm**            **EXECUTIVE SESSION OUT**

Mr. Rohm            Motion to approve Hopewell Township Resolution 2013-08 to ratify the Township's participation in the Ohio River Trail Council Intergovernmental Agreement to manage and operate the Ohio River Trail pursuant to the intergovernmental agreement and authorizing the approval and execution of said agreement.

Mr. DiPietro        Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm             Yes  
Mr. Bufalini         Yes  
Mr. Kraus             Yes

Motion Carried

Mr. Bufalini        Motion to approve the Civil Service Commission rules and regulations with the changes to be made by Mike Jones as per discussion at this evenings meeting. The revised draft will be prepared and sent to the Township tomorrow.

Mr. Rohm            Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm             Yes  
Mr. Bufalini         Yes  
Mr. Kraus             Yes

Motion Carried

Mr. Kusnir Motion to approve the FOP agreement modifying certain portions of the CBA and Pension Plan dealing with cost of living adjustments and police officer work schedules.

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. Di Pietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to rescind the Seitel permit/permission to perform seismic testing on Township properties.

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

**8:35pm** Executive Session In

**8:45pm** Executive Session Out

**8:45pm** ADJOURNMENT

Mr. Bufalini Motion to adjourn

Mr. DiPietro Second the motion

Voice Vote: All in favor

Motion Carried

Minutes Recorded by: Wendy Kasunic 08/12/13

Minutes Prepared by: Wendy Kasunic 08/13/13