

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
BUSINESS MEETING MINUTES**

7:03pm: Business Meeting Called to Order by Mr. Kraus and that the meeting will be recorded

ROLL CALL 7:03pm

President

Norm Kraus Jr

Vice President

Rich Bufalini

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm

7:04pm CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA None

7:04pm BUSINESS AGENDA

Mr. Kusnir Motion to approve the Business Meeting Minutes dated November 18, 2013.
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Abstain

Mr. Bufalini Abstain

Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve the list of bills dated December 23, 2013 as presented, General Fund
\$27,063.50 and Sewer Fund \$19,150.45, and State Fund \$43,315.57.
Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve the November 2013 Tax Collector's Report.
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve the November 2013 Financial Statements Report as presented.
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. DiPietro Motion to appoint RBC Capital Markets as investment banker regarding the refunding of the 2009 Bond Issue and the Pennvest Loans by a new bond issue and John F. Salopek, Esquire, as Bond Counsel for the transaction

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to approve the 2014 budget as proposed and as advertised on November 18, 2013, General Fund \$5,692,000. Sewer Fund \$3,154,000, Sewer Construction/Reserve Fund \$450,000, and Liquid Fuels Fund \$326,660

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Bufalini A motion to approve Ordinance 2013-01 appropriating money from municipal taxes and revenues to defray expenses and liabilities of Hopewell Township for the calendar year ending December 31, 2014 as advertised on December 10, 2013

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Bufalini A Motion to apporve Ordinance 2013-02 fixing the tax rates at 14 mils to be required to defray specific expenditures and liabilities for the operation of the Township Government for the calendar year ending December 31, 2014

Mr. DiPietro Second the motion

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Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Rohm Motion to approve Resolution R-2013-12 committing fund balance for 2014
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve a one year employment agreement with Andy Brunette as Township Manager effective January 1, 2014 to December 31, 2014
Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Rohm Motion to approve a one year employment agreement with Marie Hartman as Township Engineer effective January 1, 2014 to December 31, 2014
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Yes
Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to reappoint James MacLaren and Henry Bufalini to Hopewell Township's Sewer Authority Board to a five year terms, terms ending December 31, 2018
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Rohm Yes
Mr. Bufalini Abstain
Mr. Kraus Yes

Motion Carried

Mr. Rohm Motion to reappoint Thomas King, James Douds, Jr., and John Schafer to Hopewell Township's Planning Commission to a four year terms, terms ending December 31, 2017

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to reappoint Fred Bologna Jr. to Hopewell Township's Universal Construction Code Board of Appeals to a five year term, term ending December 31, 2018

Mr. Rohm Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. DiPietro Motion to ratify the agreement between Hopewell Township and Seitel Data to permit vibroseis testing on designated Township roads under certain terms and conditions

Mr. Kraus Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

Mr. Kusnir Motion to ratify the excess maintenance agreement between Hopewell Township and Seitel Data to permit vibroseis testing on portions of Temple Road and Patterson Drive

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Rohm Yes

Mr. Bufalini Yes

Mr. Kraus Yes

Motion Carried

7:27pm

COMMISSIONERS REPORTS AND DEPARTMENT REPORTS GIVEN ARE ON FILE

Norm Kraus Commissioner

Commissioner Kraus wanted to thank Mike Jones and his Law Firm for the good job they did in representing and protecting the Township's interest in its issues with Sietel. Commissioner Kraus also wanted to thank Commissioner DiPietro for volunteering his time to be Santa Claus this year at the visit with Santa on December 7, 2013.

Commissioner Kraus also wanted to thank Pam and her staff for doing a tremendous job with the Santa event.

7:29pm OLD BUSINESS NONE

7:29pm NEW BUSINESS NONE

7:29pm PUBLIC FORUM CITIZENS COMMENTS NONE

7:29pm ANNOUNCEMENTS

Norm Kraus Commissioner

Commissioner Kraus on behalf of the Board of Commissioners and the residents of Hopewell Township with great appreciation and gratitude wanted to thank Commissioner Brian Rohm for his eight years of dedicated service to the residents and the community of Hopewell. Mr. Kraus also thanked the current Board, the Township management team and all the employees for a job well done in 2013, and that he is excited for what the future is going to bring to Hopewell Township.

Brian Rohm Commissioner

Commissioner Rohm wanted to thank the Board, the residents and the Township employees for all of the hard work over the last eight years. Mr. Rohm is happy with the direction of the Township and hopes that the Board will continue to work together to move the Township forward in a positive direction.

Hopewell Township's Municipal Building and Public Works Departments will be closed Tuesday December 24, 2103 and Wednesday December 25, 2013 for the Christmas Holiday

Now is the time to start building your self-propelled sled to race at the park. "Chilin' in the Park is Saturday January 25, 2014. Get your team together and get creative. Rules and entry forms at www.hopewelltp.com

Applications are now being accepted for seasonal Park employment for the 2014 Summer Season. Applications are available at the Township Municipal Building and Hopewell High School Guidance Counselors Office and the Township website. Applications must be returned to the Director of Parks and Recreation at the Municipal Building by no later than January 31, 2014.

7:34pm ADJOURNMENT

Mr. Kusnir Motion to adjourn
Mr. Rohm Second the motion
Voice Vote: All in favor
Motion Carried

Minutes Recorded by: Andy J. Brunette 12/23/13
Minutes Prepared by: Andy J. Brunette 12/23/13