

**TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
BUSINESS MEETING MINUTES**

**6:20 pm: Marketing meeting update from BrandMill**

**7:03pm: Business Meeting Called to Order by Mr. Kraus and that the meeting will be recorded**

**ROLL CALL 7:03pm**

President

Norm Kraus Jr

Vice President

Rich Bufalini

Commissioners

Nick DiPietro

Joe Kusnir

Brian Rohm - Absent

**7:05pm            CITIZEN COMMENTS PERTAINING TO THE BUSINESS AGENDA        None**

**7:05pm            BUSINESS AGENDA**

Mr. Bufalini        Motion to approve the Business Meeting Minutes dated March 25, 2013  
Mr. Kusnir            Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm            Absent  
Mr. Bufalini        Yes  
Mr. Kraus            Yes  
Motion Carried

Mr. Kusnir        Motion to approve the list of bills dated April 22, 2013  
Mr. DiPietro        Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm            Absent  
Mr. Bufalini        Yes, with the exception of the General Fund list of bills page 2 Bufalini's Plumbing Solutions line item 1-409-373  
Mr. Kraus            Yes  
Motion Carried

Mr. Bufalini        Motion to approve the March 2013 Treasurer's report  
Mr. Kusnir            Second the motion

Roll Call Vote:

Mr. DiPietro        Yes  
Mr. Kusnir            Yes  
Mr. Rohm            Absent  
Mr. Bufalini        Yes  
Mr. Kraus            Yes

Motion Carried

Mr. DiPietro Motion to approve the March 2013 Tax Collector's report  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve the purchase of a 2003 Ford E450 ambulance for the sewer department in the amount of \$14,554.00 per budget line item 8-164-001  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve Andy Brunette and Wendy Kasunic to attend the Association for Pa. Municipal Management Annual Managers Conference at State College from May 21<sup>st</sup> through May 23<sup>rd</sup> in the amount of \$1,900.00 (which includes registration, lodging, meals and fuel) per budget line item 1-401-193  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

Mr. Bufalini Motion to approve Leah Knauff, Hopewell resident at 2206 Brodhead Road, 5<sup>th</sup> grader at Hopewell Junior High School to have a one mile dog walk on Saturday, May 18<sup>th</sup> to raise money for Animal Friends. (already approved by Chief Ungarean)  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes

Motion Carried

7:12pm **COMMISSIONERS REPORTS AND DEPARTMENT REPORTS GIVEN ARE ON FILE**

7:17pm **OLD BUSINESS** None

7:17pm **NEW BUSINESS** None

7:18pm **PUBLIC FORUM CITIZENS COMMENTS**

**George Drummer, 1214 Euclid Avenue**

Mr. Drummer would like to place a formal complaint concerning the enforcement of section 2209 of Hopewell Township Zoning Ordinance 2004-01 in reference to the parking/storage of recreational vehicles in front yards. Mr. Drummer summarized that the ordinance is only enforced upon certain people. In his own drive around a small area of the Township he identified at least 54 violations. Mr. Drummer provided hand outs with the summaries of the information he gathered in reference to his complaint.

John Bates, Hopewell Township Zoning Officer explained that letters are not sent to all parties, in a lot of instances he visits the resident first and speaks with them directly about the issue and only follows up with a letter if the situation is not remedied. Mr. Bates stated that the Police department also handles these violations as well. Mr. Bates told Mr. Drummer he will tour the township and identify any properties he finds in violation.

Commissioner Kraus told Mr. Drummer that the Board will review the information that he provided them and will go from there. The Board does not have an issue at this time with the Zoning officer's enforcement of the ordinance.

**Devin MacLaren, 1089 Croxall Avenue**

Devin was in attendance at the meeting to fulfill requirements of scout badge.

**Linda Helms B.F. Jones Memorial Library**

Mrs. Helms wanted to say hello from the Library and wanted to thank the Township for their support of the library.

7:36pm **ANNOUNCEMENTS**

Hopewell Township Parks and Recreation Department will have a community day parade and festival in conjunction with Hopewell Baseball/Softball Youth Association. The parade will begin at noon at Hopewell Senior High School on Saturday, April 27, 2013. Opening day ceremony will be held at the municipal building at the end of the parade route. The festival will continue at the municipal building until 4 pm. A hot dog eating contest will be held at 2 pm, and a pie throwing contest at 3:30 pm. Hopewell Township will hold its annual Adult/Youth Fishing Derby on May 4, 2013 and May 5, 2013. The youth fishing derby will start at 8 am on May 4<sup>th</sup>, and the adult fishing derby will start at 6 am on May 5<sup>th</sup>.

Commissioner DiPietro wanted to acknowledge Dave Bufalini for his achievements and mention the upcoming artist in residency program at the Hopewell High School on Monday, May 3<sup>rd</sup>, 2013.

7:50pm **EXECUTIVE SESSION** IN

8:23pm **EXECUTIVE SESSION** OUT

Mr. Bufalini Motion to approve the hiring of Brandon Fedorka as an intern at the Police Department.  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes  
Motion Carried

Mr. Kusnir Motion to hire Tyler Swihart to replace Aaron Zimmerman who has received an internship and will not be returning, for park maintenance at \$7.75 per hour.  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Rohm Absent  
Mr. Bufalini Yes  
Mr. Kraus Yes  
Motion Carried

**8:25pm**      **ADJOURNMENT**

Mr. Bufalini Motion to adjourn  
Mr. Kusnir Second the motion  
Voice Vote: All in favor  
Motion Carried

Minutes Recorded by: Wendy Kasunic 04/22/13  
Minutes Prepared by: Wendy Kasunic 04/23/13