

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

6:31pm Meeting was called to order by Mr. Bufalini and the meeting was being recorded

6:31pm

ROLL CALL

President

Rich Bufalini- in attendance

Vice President

Joe Kusnir – in attendance

Commissioners

Dave Ciccone- in attendance

Nick DiPietro- in attendance

Gary Tranelli – in attendance

Others Present

Norm Kraus, Jr., Township Manager

Marie Stratakis-Hartman, Township Engineer

Michael Jones/McMillen,Urick,Tocci,Fouse&Jones, Township Solicitor

6:32pm ENGINEER’S REPORT Marie Stratakis Hartman **REPORT ON FILE**

7:25pm **CITIZEN’S COMMENTS PERTAINING TO THE AGENDA: NONE**

7:26pm **BUSINESS AGENDA**

Mr. Kusnir Motion to approve the Workshop Minutes for November 10, 2014

Mr. DiPietro Second the motion

Roll Call Vote:

Mr. Tranelli Yes

Mr. Ciccone Yes

Mr. DiPietro Yes

Mr. Kusnir Yes

Mr. Bufalini Yes

Motion Carried

Mr. Ciccone Motion to approve the list of bills dated 10/13/14 as presented. State Fund; \$256.15; General Fund; \$38,343.14; Sewer Fund; \$7,634.27

Mr. Tranelli Second the motion

Roll Call Vote:

Mr. Tranelli Yes

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Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to approve the township offices and departments be closed a half day on December 23rd, 2014, so that the township employees can take part in a township employee Christmas Partt.
Mr. Ciccone Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Tranelli Motion to to approve Resolution 2014-20 to approve the Visa Card usage as underwritten by ESB Bank for Chief of Police Brian Uhrmacher.
Mr. Kusnir Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Ciccone Motion to approve a one year employment agreement with Norm Kraus, Jr. as Township Manager effective January 1st, 2015 through December 31st, 2015.
Mr. Bufalini Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Tranelli Motion to approve a one year employment agreement with Marie Hartman as Township Assistant Manager and Engineer effective January 1st, 2015 through December 31st, 2015.
Mr. Ciccone Second the motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

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Mr. DiPietro Motion to re-appoint Pam Fiejdasz to the Park Board, with her term to run four years, starting January 1st, 2015 and running through December 31st, 2018.

Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to appoint Scott Neville and Janice Gibson from Park Board Alternates to Park Board members, with their terms to run four years, starting January 1st, 2015 and running through December 31st, 2018.

Mr. Tranelli Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to approve Joe Sullivan as an alternate on the Park Board , with his term running four years, starting January 1st, 2015 and running through December 31st, 2018.

Mr. Bufalini Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to re-appoint Doug Martin to Hopewell Township's Sewer Authority Board, with his term to run five years, starting January 1st, 2015 and running through December 31st, 2019.

Mr. Ciccone Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to reappoint George Medich to Hopewell Township's Planning Commission, with his term running for four years, , starting January 1st, 2015 and running through December 31st, 2018.

Mr. Tranelli Second the Motion

Roll Call Vote:

Mr. Tranelli Yes

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Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to reappoint Dave Leipchak, Ron Costanza and Dan Mraovich to the Zoning Hearing Board, with their terms to run one year, two years, and three years, beginning January 1st, 2015, and running through December 31st, 2015, December 31st, 2016 and December 31st, 2017.
Mr. Ciccone Second the Motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to re-appoint Jeff Mateer as an alternate on the Zoning Hearing Board, with his term running three years, beginning January 1st, 2015 and running through December 31st, 2017.
Mr. Bufalini Second the Motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to re-appoint Randy Vanelli to the Hopewell Township Universal Construction Code Board of Appeals, with his term running five years, beginning January 1st, 2015 and running through December 31st, 2019.
Mr. Ciccone Second the Motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Ciccone Motion to designate ESB Bank as the primary bank depository for Hopewell Township.
Mr. DiPietro Second the Motion

Roll Call Vote:
Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

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Mr. Bufalini Motion to designate the Beaver County Times as the official primary newspaper for advertisements and notifications for Hopewell Township.
Mr. Ciccone Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

Mr. Tranelli Motion to re-appoint McMillen, Urick, Tocci, Fouse and Jones as Township Solicitor for Hopewell Township.
Mr. Kusnir Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to re-appoint Daniel Baker as Hopewell Township Septic Enforcement Officer.
Mr. Tranelli Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

Mr. Kusnir Motion to re-appoint Cottrill Arbutina as Hopewell Township Independent Auditor
Mr. DiPietro Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

Mr. Ciccone Motion to designate Commissioner Rich Bufalini as Hopewell Township's COG Delegate and Commissioner Joe Kusnir as Alternate COG Delegate.
Mr. DiPietro Yes

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes

Motion Carried

7:45pm **ITEMS FOR DISCUSSION**
Solicitor Mike Jones announced to the BOC that the Roman Case is over and the final papers will be filed with the Beaver County Recorder of Deeds this week. The lawsuit will be discontinued before it reaches Judge Kunselman. Mr. Jones also announced that the retention pond at the Maronda Plan with Olivia Estates is ready for a developer's agreement to be executed.

7:46pm **ADDITIONAL BUSINESS MOTIONS MADE AFTER ITEMS FOR DISCUSSION**
Mr. Bufalini Motion to approve the Olivia Estates Developer's Agreement dated October 15, 2014 providing Ownership and maintenance of the storm water pond on lot 1 and open space on lots 1 and 5.
Mr. Ciccone Second the Motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

7:52pm **CITIZEN'S FORUM – No Comments**

7:53pm **NEW BUSINESS** Commissioner Bufalini informed the BOC that he has had discussions with Chief Uhrmacher about establishing an evidence room, possibly in the area of our police garage vicinity. More details to follow.

8:00pm **OLD BUSINESS** None

8:02pm **EXECUTIVE SESSION** IN

8:35pm **EXECUTIVE SESSION** OUT

8:35pm **ADJOURNMENT**
Commissioner Ciccone Motion to adjourn
Commissioner Kusnir Second the Motion

Voice Vote
All in favor
Motion Carried