

**TOWNSHIP OF HOPEWELL  
Beaver County, Pennsylvania  
BOARD OF COMMISSIONERS  
WORKSHOP MINUTES**

**6:30pm** Meeting was called to order by Mr. Bufalini and the meeting was being recorded

**6:30pm**

**ROLL CALL**

President

Rich Bufalini- present

Vice President

Joe Kusnir – present

Commissioners

Dave Ciccone- absent

Nick DiPietro- present

Gary Tranelli – present at 6:39pm

Others Present

Norm Kraus, Jr., Township Manager

Marie Stratakis-Hartman, Township Engineer

Michael Jones/McMillen, Urick, Tocci & Jones, Township Solicitor

**6:32pm** **Presentation by Finance/Accounting Administrator to the Board of Commissioners**

Barbara Swearingen presented a four part financial presentation to the BOC on the following issues: No. 1/ Analysis of Aliquippa Sewer Billings; No. 2/ Current Debt Rates for the Sewer side of township business; No. 3/ Debt Rates for the General Fund currently; No. 4/ Rate analysis for the sewer side of business with the township from 2016-2029. These reports are available upon request. Barb went over all aspects of these areas of finances in detail with the BOC. She made recommendations and explained the good and bad areas of concern that the BOC has to take under consideration and decide what course of action needs to be taken going forward.

**7:30pm** **ENGINEER'S REPORT Marie Stratakis Hartman** **REPORT ON FILE**

Mrs. Hartman covered a wide range of topics in her nine page report. The report is on file and available for review in the Township manager's office.

**8:29pm** **CITIZEN'S COMMENTS PERTAINING TO THE AGENDA: NONE**

**8:30pm** **BUSINESS AGENDA**

Mr. Kusnir Motion to approve the Workshop Minutes for January 11<sup>th</sup>, 2016

Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Tranelli Yes

Mr. Ciccone Absent

Mr. DiPietro Yes

Mr. Kusnir Yes

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Mr. Bufalini Yes  
Motion Carried

Mr. Bufalini Motion to approve the list of bills dated 2-8-2016, as presented; General Fund; \$22,378.77;  
And Sewer Fund; \$61,778.87.  
Mr. DiPietro Second the motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to approve Resolution R-2016-01, a Resolution of the Board of Commissioners of the  
Township of Hopewell, Beaver County, Pennsylvania, approving a two lot sub-division of land  
owned by Joseph J. Petrella entitles plan of revision No. 2. In accordance with the terms and  
provisions of the Hopewell Township Subdivision Ordinance No. 91-2.  
Mr. DiPietro Second the motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Bufalini Motion to approve Resolution R-2016-02, a resolution of the township of Hopewell, Beaver  
County, Pennsylvania, authorizing an amendment to the agreement dated January 1<sup>st</sup>, 1987  
between the Township of Hopewell and the Pennsylvania Municipal Retirement Board to reduce,  
for 2016 only, the required member contribution to the municipal pension plan.  
Mr. DiPietro Second the motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to hire Lexie Bost and Sarah Walker as summer 2016 interns working in the  
Administration Office at a rate of \$8.00 per hour, as approved in the 2016 township budget. Both  
girls had previously worked in Recreation.  
Mr. DiPietro Second the motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

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Mr. DiPietro Motion to rehire Justin Kraus as Park Maintenance at a rate of \$8.00 per hour  
Mr. Tranelli Second the motion

Roll Call Vote:

Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to rehire C. J. Skolnekovich and Sean McMasters as Park Maintenance at a rate of \$7.75  
per hour.  
Mr. DiPietro Second the motion

Roll Call Vote:

Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to rehire Sean Donnelly and William Moonert as Park Maintenance at a rate  
of \$7.50 per hour.  
Mr. Bufalini Second the motion

Roll Call Vote:

Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Tranelli Motion to hire Brandon Bible as Park Maintenance at a rate of \$7.25 per hour.  
Mr. DiPietro Second the motion

Roll Call Vote

Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Tranelli Motion to rehire Lacey Laurito for Park Recreation at a rate of \$8.50 per hour.  
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes

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Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to rehire Ashley Cameron for Special Events/ as needed in Park Recreation at a rate of \$8.50 per hour.  
Mr. Bufalini Second the motion

Roll Call Vote  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to rehire Andrew Brunette to work Park Recreation Special Events at a rate of \$8.25 per hour  
Mr. DiPietro Second the motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. DiPietro Motion to rehire Liana Muia for Park Recreation at a rate of \$8.00 per hour.  
Mr. Tranelli Second the Motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. DiPietro Motion to rehire Nicole Ciccarelli, Krista Kasunic, Kari Steuer, Emily Wright and Amanda Alexander for Park Recreation at a rate of \$7.75 per hour.  
Mr. Bufalini Second the Motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. DiPietro Motion to rehire Eric Ciccarelli, Gabrielle Gress, Chelsea Sundy and Jacob Lauderbaugh for Park Recreation at a rate of \$7.50 per hour.  
Mr. Tranelli Second the Motion

Roll Call Vote:

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Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to hire Emily Cropper, Mackenzie Biggs, Lauren McCoy, Hannah Smith, Jenna Ellis, Elizabeth Hribar and Carlie Critchlow for Park Recreation at a rate of \$7.25 per hour.  
Mr. Tranelli Second the Motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to approve the 5K Race sponsored by Margaret Ross PTA, that will be conducted on Saturday, May 21<sup>st</sup>, 2016.  
Mr. Tranelli Second the Motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Bufalini Motion to adopt the revised Hopewell Township Police Rules & Regulations as approved by the Civil Service Board on February 5<sup>th</sup>, 2016.  
Mr. Tranelli Second the Motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

Mr. Kusnir Motion to establish terms for the Civil Service Commission Members. Tom Alexander is appointed to a six year term. Dennis Riggins is appointed to a four year term and Greg Gozur is appointed to a two year term.  
Mr. Bufalini Second the motion

Roll Call Vote:  
Mr. Tranelli Yes  
Mr. Ciccone Absent  
Mr. DiPietro Yes  
Mr. Kusnir Yes  
Mr. Bufalini Yes  
Motion Carried

7:09pm **ITEMS FOR DISCUSSION**

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8:50pm **CITIZEN FORUM/ NONE**

| 8:51pm **NEW BUSINESS/ None**

8:51pm **OLD BUSINESS/ None**

9:05pm **EXECUTIVE SESSION BEGINS/Discussing current litigation and police contract issues.**

9:26pm **EXECUTIVE SESSION ENDS/ President Bufalini announces there would be no action take on discussions with regards to litigation or the police contract.**

9:27pm **ADJOURNMENT**  
Commissioner Kusnir  
Commissioner Bufalini

Motion to adjourn  
Second the Motion

Voice Vote  
All in favor  
Motion Carried