

**TOWNSHIP OF HOPEWELL
Beaver County, Pennsylvania
BOARD OF COMMISSIONERS
WORKSHOP MINUTES**

6:35pm Meeting was called to order by Mr. Bufalini and the meeting was being recorded.

6:35pm

ROLL CALL

President

Rich Bufalini- present

Vice President

Joe Kusnir – present

Commissioners

Dave Ciccone- absent

Nick DiPietro- present

Gary Tranelli – present

Others Present

Norm Kraus, Jr., Township Manager

Marie Stratakis-Hartman, Township Engineer

Michael Jones/McMillen, Urick, Tocci & Jones, Township Solicitor

Barb Swearingen, Township Finance/Accounting Administrator

6:35pm **Andy Fisher, President of CIM Investments, made a presentation on the Police Pension Fund that his company manages for the township.**

Mr. Fisher presented a portfolio showing the recent history of the police pension fund and the volatility of the stock market and other areas in which CIM is investing the township funding for the police pension. Overall, our portfolio looks very solid and Mr. Fisher assured the BOC he and his company will do their best to maximize earnings in the investments they make on our fund.

7:18pm **Township Finance/Accounting Administrator Barb Swearingen addressed the BOC/ on the 2017 police MMO contribution the township is currently making for the 2017 plan.**

Barb reviewed the what state aid the township had been receiving since 2010 and how payments being made by the township had increased dramatically the last couple years. The projections for the township to pay into the MMO in 2017 range around \$260,000, which would be a \$40,000 increase for the township on their part if the police contribution drops from 5% to 3%. The Board decided the police contribution will remain the same, at 5% for 2017.

The commissioners also asked if Barb could come in with quarterly reports on where the budget stands in the future and give the Board an updated status quarterly on where finances stand.

7:36pm **Attorney and hotel developer Chris Passodelis addressed the BOC on possible hotel Development at Gringo-Clinton Rd. and Interstate 376.**

Chris updated the commissioners on where things stand with his hotel project. Currently his group is working with a hotel developer out of Philadelphia and what brand hotel would best serve his group and the present location. Either a Hampton Inn, Home Two or True by Hilton are being considered right now. It would consist of 130 parking spaces and 104 rooms. His group is slated to meet with Hopewell School District officials August 11th to present their plan. His group is seeking a TIF (Tax Increment Financing) in order to help subsidize the project up front. They also are looking for other business entities (other hotels, restaurants to come into the Industrial Park area to help draw more traffic into the area to benefit the hotel. If all goes well and the

school district is favorable to their plans, in addition to the township, Spring 2017 construction would be the goal for the project. Mr. Passodelis will continue to feed information to the commissioners through Manager Kraus, as this project continues to move forward.

8:15pm

Engineer's Report/ Marie Stratakis Hartman- Report on File

Ms. Hartman touched upon the Code-Sys proposed fee schedule increases recommended by Code-Sys to John Bates to take under consideration. The Board of Commissioners asked Ms. Hartman to explore other companies besides Code-Sys to get other bids and see how their prices stack up with those of Code-Sys.

8:36pm

CITIZEN'S COMMENTS PERTAINING TO THE AGENDA: NONE

8:36pm

BUSINESS AGENDA

Mr. DiPietro Motion to approve the Workshop Minutes for July 11th, 2016
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Absent
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Bufalini Motion to approve the list of bills dated 8-8-2016, as presented; General Fund; \$21,784.90; and the Sewer Fund; \$14,209.21.
Mr. Kusnir Second the motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Absent
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. Kusnir Motion to pass Resolution 2016-14, a Resolution of the Township of Hopewell, Beaver County, Pennsylvania, establishing a standard application fee for on-lot sewage disposal system permits.
Mr. Tranelli Second the motion

Roll Call Vote:

Mr. Tranelli Yes
Mr. Ciccone Absent
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

Mr. DiPietro Motion to approve the Our Lady of Fatima Cross Country program and teams to use Hopewell Community park this Summer and Fall for practice and cross country meets.
Mr. Tranelli Second the motion

Roll Call Vote:

Mr. Tranelli Absent
Mr. Ciccone Yes
Mr. DiPietro Yes
Mr. Kusnir Yes
Mr. Bufalini Yes
Motion Carried

9:00pm

ITEMS FOR DISCUSSION

Solicitor Mike Jones mentioned he had three items to discuss, but they would all fall under the Executive session agenda. Manager Norm Kraus brought up the issue of alcohol being sold at the Coach Potato Jam, the Car Cruise and the BBQ and Blues Fest. Mike Jones pointed out the Township does not have a license, and thus, could not sell alcoholic beverages at these events. He is going to research the PA LCB Guidelines as to whether a “BYOB” status could be used at these events. Manager Kraus also brought up the issue of the township investing in AEDs and LEDs, as per the recommendation from Karen Beck of Optimus Risk Services, the Loss Control Consultant for the township. The Board agreed to have Mr. Kraus, along with Chief Uhrmacher, proceed with buying the AEDs and LEDs using some grant monies that the police department were awarded for their bullet vest application. Mr. Kraus also posed the questions the Park Board had from Recreation Director Trisha Hannah to pose the BOC. As for what their role is as member of the park board, it comes down to them being volunteers willing to organize and work events at the park and also make recommendations to the BOC as a Board that the BOC would take under consideration. They are an advisory board that makes recommendations. As for the hoodies they were promised, check the budget line items. Lastly, the Friends of Hopewell Park inquired as to what vision, projects, ideas, etc., the BOC might want to direct them as far as fundraising goes. The BOC responded that as long as the goals and fundraising were targeted for Hopewell Park, it would be up to the Friends of Hopewell Park committee to decide.

9:00pm

CITIZEN FORUM/ NONE

9:00pm

OLD BUSINESS/ NONE

9:00pm

NEW BUSINESS/ NONE

9:00pm

EXECUTIVE SESSION/ In/ Concerning litigation and police personnel

9:22pm

EXECUTIVE SESSION/ Out / No action taken by the Board

9:30pm

ADJOURNMENT

Commissioner Bufalini Motion to adjourn
Commissioner Kusnir Second the Motion

Voice Vote

All in favor
Motion Carried