



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
April 13th, 2020
WORKSHOP MEETING MINUTES

6:31 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:31 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance

Others Present

Jamie Yurcina, Township Manager, Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor. HRG Inc. Engineers.

President Mr. Bufalini made an announcement regarding the passing of retired Police Officer Greg Gozur and conveyed the deepest condolences from the Township Board of Commissioners, employees, and the entire Township family.

6:31 P.M **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of March 9th, 2020.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the list of bills dated April 13th, 2020, as presented: General Fund \$113,221.10; Sewer Fund \$66,187.62; State Fund \$16,605.15.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	



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Commissioner Bufalini: Motion to approve the March 2020 Financial Reports as presented.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to approve the Tax Collector's Monthly Report for the month of March, 2020 and 2019.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to renew and extend the Declaration of Disaster Emergency Hopewell Township, Beaver County, PA to June 30, 2020 unless sooner discontinued.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Disposition of Meeting Recordings as recommended by Pennsylvania State Association of Boroughs, Resolution 2020-05.



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WORKSHOP MEETING MINUTES

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to approve Resolution 2020-06 for McKeever-Rubino Plan #1 of Subdivision Edgewood Avenue Two Lots, McKeever-Rubino Plan; #65-184-3546.000. The plan was recommended for approval by the Planning Commission on 2/20/2020, in accordance with the terms and provisions of the Hopewell Township Subdivision Ordinance No. 91-2.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Resolution 2020-07 for C&B1LLC Jeremy Pronto plan of Subdivision/Lot Consolidation No. 1, 2788 Jack St, Three Lots in the R-3 Zoning District, Parcel Nos. 65-007-1024.000, 65-007-1024.001 & 65-007-1026.000. The plan was recommended for approval by the Planning Commission on 2/20/2020, in accordance with the terms and provisions of the Hopewell Township Subdivision Ordinance No. 91-2.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
April 13th, 2020
WORKSHOP MEETING MINUTES

Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Force: Motion to hire for Park Maintenance: Kevin Kennelly, \$10.25/hr, Kevin Jones, \$10.25/hr and Jacob Kurti,, \$10.25/hr to start as soon as they can start.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner DiPietro: Motion to advertise for the 2020 Road Program.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

6:44 P.M.

Engineer's Report

Engineer's Report was Discussed, Submitted, and is on File

Commissioner Bufalini: Motion to approve the Streambank Restoration Job # 8218.0432 with HRG for \$12,500.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

7:55 P.M.

Items for Discussion

Solicitor, Mr. Jones reported he has been in touch with the attorney to close on the LB



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Water property and are working on the legal description and closing date.

Mr. Jones also discussed a bill that is pending in the PA Senate right now, #841, that has bipartisan support and is expected to pass this week. It is a COVID related bill that has two parts that are important to Hopewell Township. The first point will allow the Township the authority to extend the deadline for property taxes till Aug 31st without penalties associated with late payments if the tax isn't paid in full by the end of the year. The second item that pertains to the Township is the handling of government business and meetings. Per the Declaration of Disaster previously passed by the Township we are currently able to hold meetings remotely. It will now be legislatively authorized as long as there is an ability for the public to participate by phone. Meetings could be conducted without a quorum being physically present, as we are currently doing. It also extends time for pending applications until the COVID pandemic ends. Meetings can be advertised strictly on the Township website.

Commissioners discussed a letter from Alex Delpercio regarding a water leak at his property stemming from an outside spigot. He was contacted by Crestwell and they confirmed that it was an outside leak that did not run through our system. He is requesting a reduction in his sewer bill.

A letter from Mrs. Janice A. Martier-Gill, who resides at 5025 Bocktown Rd was read. She is requesting a sign be put in place restricting Motor Vehicles past her home. This property is owned by the school district and only maintained by the Township. Barricades were recently put in place. Mr. Jones confirmed that there is nothing further the Township can do since it is not our property. For further action Mrs. Martier-Gill will need to go through the school district.

7:15P.M. **Citizens Forum**
 No Citizens are present.

7:15 P.M. **New Business**
Commissioner Bufalini: Motion to adjust Alex Delpercio's sewage bill due to an outside spigot leaking.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:
 Commissioner Force Yes
 Commissioner Ciccone Yes
 Commissioner DiPietro Yes
 Commissioner Kusnir Yes
 Commissioner Bufalini Yes



TOWNSHIP OF HOPEWELL
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April 13th, 2020
WORKSHOP MEETING MINUTES

Motion Carried

7:17 P.M. **Old Business**
No Old Business

7:17 P.M. **Executive Session**
No Executive session was needed.

7:17 P.M. **Adjournment**
Commissioner Ciccone: Motion to Adjourn.
Commissioner DiPietro: Second the Motion.

Voice Vote:
All in Favor
Motion Carried

Minutes Recorded By: Jamie Yurcina 4/13/2020
Minutes Prepared By: Nora Janicki 4/14/2020