



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
May 11th, 2020
WORKSHOP MEETING MINUTES

6:50 P.M. Workshop Meeting, held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called to Order by President Richard Bufalini. Mr. Bufalini announced that the meeting is being recorded.

6:50 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – Absent
Commissioner Tim Force – In Attendance

Others Present

Jamie Yurcina, Township Manager, Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor. HRG Inc. Engineers, Brad Batchelor, Recreation Director.

6:50 P.M **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of April 13th, 2020.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the list of bills dated May 11th, 2020, as presented: General Fund \$45,044.07; Sewer Fund \$142,320.54; State Fund \$10,303.75; Sewer Construction Fund \$3,389.00.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried.	

Mr. Bufalini voted yes with one exception on the Sewer Fund, #19 to Bufalini Plumbing.



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Commissioner Ciccone: *Motion to approve April 2020 Financial Reports as presented.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: *Motion to approve the Tax Collector's Monthly Report for the month of April, 2020 for the tax year 2020.*

Commissioner Ciccone: *Second the Motion.*

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: *Motion to approve the Tax Collector's Monthly Report for the month of April, 2020 for the tax year 2019.*

Commissioner Bufalini: *Second the Motion.*

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: *Motion to approve Contract #1 with McClymonds Supply & Transit Company, Inc. for size No. 1 (formally 4) Limestone at \$19.92 per ton delivered to the job site; and size No. R-5 (Rip Rap)*



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Limestone at \$29.46 per ton delivered to the job site.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to approve Contract #3 with Lindy Paving for Superpave HMA Wearing Course 9.5 mm, 0 to 0.3 Million Design ESAL's PG 64-22, SRL-H, Section 409 at \$67.25 delivered to the Job Site.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to approve Contract #3 with Hei-Way, LLC for FB-1 Modified Bituminous Cold Patch at \$87.00 per ton delivered to the job site.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Contract #4 with Wine Concrete Products for Standard Box w/Base, H=2' at \$210.00 each delivered to the job site; the Standard Box



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without/base, H=2' at \$150.00 each delivered to the job site; the Standard Box without/base, H=3' at 230.00 each delivered to the job site; the Standard Riser, H=12" each at \$75.00 delivered to the job site.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone:

Motion to approve Contract #4 with Culverts, Inc. for the Standard Riser, H=6" at \$54.00 each delivered to the job site.

Commissioner Bufalini:

Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir:

Motion to approve Contract #5 with Culverts, Inc. for type "M" Inlet Frame and Grate Steel w/Straight Bars (Bicycle Safe) Grates only (HS-20 Loading) at \$219.00 each delivered to the job site; and Steel Inlet Frame only (HS loading) at \$171.00 each delivered to the job site.

Commissioner Force:

Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir:

Motion to approve Contract #6 with Culverts, Inc. for 12" Diameter HDPE Smooth Interior Pipe at \$5.60



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per foot delivered to the job site; and 15" Diameter HDPE Smooth Interior Pipe at \$7.80 per foot delivered to the job site; and 18" Diameter HDPE Smooth Interior Pipe at \$10.50 per foot delivered to the job site.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to fill vacancy on the Civil Service Commission for Michael Bechak to fill the term to February 8th, 2021 to replace Mr. Gozur who just passed away.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

6:58 P.M. **Engineer's Report**
 Engineer's Report was Discussed, Submitted, and is on File

7:55 P.M. **Items for Discussion**
 Solicitor, Mr. Jones reported that the LB Water property is ready to close. Resolution 2020-08 is ready to be put to vote.

Township Manager, Jamie Yurcina discussed bids needed for the Road Department Tri-Axle Dump Truck.

Recreation Director, Brad Batchelor, discussed how to move forward with park events during the COVID-19 Pandemic.

8:07 P.M. **Citizens Forum**
 No Citizens are present.



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8:07 P.M. **New Business**
No New Business

8:07 P.M. **Old Business**
No Old Business

8:07 P.M. **Executive Session-Beginning**
The Board of Commissioners entered into Executive Session.

8:30 P.M. **Executive Session Out**
Mr. Bufalini stated the following motions needs to be voted on following the executive session.

Commissioner Bufalini: Motion to approve Family Medical Leave Act (FMLA) request for leave from Sargent Ron McMasters allowing the use of available sick time and/or vacation time for compensation during said FMLA

Commissioner Force: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes
Commissioner DiPietro Absent
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

Commissioner Kusnir: Motion to approve Resolution 2020-08. A Resolution of the Township of Hopewell, Beaver County, Pennsylvania, approving the sale of Township real property consisting of 5.943 portion of Tax Parcel No. 65-050-0202.000 to be conveyed and combined into tax parcel 65-050-0109.000 to LB Water Properties LLC located at 300 Corporation Drive for the purchase price of \$20,000.00.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:
Commissioner Force Yes
Commissioner Ciccone Yes



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Commissioner DiPietro	Absent
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

7:17 P.M.

Adjournment

Commissioner Ciccone: Motion to Adjourn.

Commissioner Kusnir: Second the Motion.

Voice Vote:

All in Favor

Motion Carried

Minutes Recorded By: Jamie Yurcina 5/11/2020
Minutes Prepared By: Nora Janicki 5/12/2020