



TOWNSHIP OF HOPEWELL
BOARD OF COMMISSIONERS
Beaver County, Pennsylvania
October 12th, 2020
WORKSHOP MEETING MINUTES

6:40 P.M. **Call to Order**
Workshop Meeting held in the Township Municipal Building located at 1700 Clark Boulevard, Hopewell Township, was called Called to Order by President Richard Bufalini. President Bufalini announced that the meeting is being recorded.

6:40 P.M. **Roll Call**
President Richard Bufalini – In Attendance
Vice President Joe Kusnir – In Attendance
Commissioner David Ciccone – In Attendance
Commissioner Nick DiPietro – In Attendance
Commissioner Tim Force – In Attendance

Others Present
Jamie Yurcina, Township Manager
Michael B. Jones (McMillen, Urick, Tocci & Jones), Township Solicitor
HRG, Township Engineers

6:41 P.M. **Citizen Comments on Agenda Items**
None.

6:41 P.M. **Business Agenda**

Commissioner Force: Motion to approve the Workshop Meeting Minutes of September 14th, 2020.

Commissioner Kusnir: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the list of bills dated Oct. 12th, 2020, as presented: General Fund \$595,382.78; Sewer Fund \$93,370.35; Park Reserve Fund

\$51,500.00: and State Fund \$33,381.75.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Bufalini: Motion to approve the September 2020 Financial Reports as presented.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve Tax Collector's Monthly Report for the month of September, 2020 for the tax year 2020.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Force: Motion to approve the purchase of two "Hidden Driveway" signs to be placed NW of 2833 Patterson Dr. and E of 2836 Patterson Dr.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Ciccone: Motion to hire Debra Thompson as a Fill-In School Crossing Guard effective October 13th, 2020, at the training rate of \$8.00 per hour for the first 30 days. Upon successful completion of training, the rate of pay is \$15.25 per hour.

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner DiPietro: Motion to approve RESOLUTION 2020-20, A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF HOPEWELL, BEAVER COUNTY, PENNSYLVANIA, APPROVING A TWO LOT SUBDIVISION OF CENTER TOWNSHIP TAX PARCEL NO. 56-183-0274.006 AND OWNED BY DANIEL TADDEO, TRUSTEE, THE PLAN BEING LANDS OF DANIEL TADDEO REVOCABLE TRUST, INTO TWO LOTS, THE HOPEWELL TOWNSHIP PORTION OF WHICH IS LOCATED ON TEMPLE ROAD, IN THE R-1 ZONING DISTRICT, IN ACCORDANCE WITH THE TERMS AND PROVISIONS OF THE HOPEWELL TOWNSHIP SUBDIVISION ORDINANCE NO. 91-2.

Commissioner Bufalini: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes
Motion Carried	

Commissioner Kusnir: Motion to approve the SALE OF THE Sewer Department's 2004, One Ton, Chevy Dump Truck for \$2000 to the highest bidder, James Carr.

Commissioner Force: Second the Motion.

Roll Call Vote:

Commissioner Force:	Yes
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Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

*Commissioner Kusnir: Motion to approve the maintenance agreement on
Mraovich Dr.*

Commissioner DiPietro: Second the Motion.

Roll Call Vote:

Commissioner Force: Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

*Commissioner DiPietro: Motion to approve S.C. Small Custom Homes for the
repair of the Road Department roof at a cost of
\$41,000.*

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force: Yes
Commissioner Ciccone Yes
Commissioner DiPietro Yes
Commissioner Kusnir Yes
Commissioner Bufalini Yes
Motion Carried

6:48 P.M. **Engineer's Report**
Engineer's Report was Discussed, Submitted, and is on File.

6:58 P.M. **Solicitor's Report**
Mike Jones, Solicitor, discussed non-profits collecting at Township's intersections.

6:50 P.M. **Items for Discussion**
The following items were discussed by the Board of Commissioners:

1. Letter from Dave Kriger regarding a sewer bill reduction. The commissioner's granted his request.
2. Letter from John Thomas regarding a sewer bill reduction. The commissioner's granted his request.

7:03 P.M. **Citizen's Forum**
No citizens present

7:03 P.M. **New Business**

No New Business to discuss.

7:03 P.M. **Old Business**
No Old Business to discuss

7:03 P.M. **Executive Session**
The Board of Commissioners entered into Executive Session to discuss personnel issues.

7:26 P.M. **Executive Session Out**
President Bufalini announced that the following motions need to be acted upon following Executive Session:

Commissioner DiPietro: Motion to modify the duties of Sandy Kotun to include General Municipal in addition to Sewer Department at the same rate of pay and hours as she was previously working.

Commissioner Ciccone: Second the Motion.

Roll Call Vote:

Commissioner Force	Yes
Commissioner Ciccone	Yes
Commissioner DiPietro	Yes
Commissioner Kusnir	Yes
Commissioner Bufalini	Yes

Motion Carried

7:28 P.M. **Budget Meeting**
President Bufalini announced that the meeting will stay open for budget discussions.

10:03 P.M. **Adjournment**
Commissioner Force: Motion to Adjourn.
Commissioner Kusnir: Second the Motion.

Voice Vote:

All in Favor
Motion Carried

Minutes Recorded by Jamie Yurcina, 10/12/2020
Minutes Prepared by, Nora Janicki 10/13/2020